

The Kenton-Hardin General District Health board met in regular session at 7:00 p.m. on Tuesday, June 27, 2017 in the Hardin County Human Services, Conference Room 1, Kenton, Ohio. The following board members were present: Mr. Bob Wood, Dr. Larry Oates, Ms. Jackie Brown, Ms. Jeryl Kissling and Ms. Jamie Hunsicker. Employees present: Dr. Kalyan Das, Ms. Cindy Keller, Ms. Arin Tracy, Ms. Jackie Prater, Mr. Shane Lotts and Ms. Pamela Fox. Guests present: Mr. Daryl Flowers, Mr. Kendrick Jesionowski and Mr. Roger Crowe.

1.0 Convention

1.01 Call to Order

President, Mr. Bob Wood called the meeting to order at 7:00 pm.

1.02 Pledge of Allegiance recited

1.03 Acceptance of Agenda

1.04 Approval of Minutes

A. May 23, 2017

Dr. Larry Oates moved to approve the minutes as presented. Ms. Jamie Hunsicker seconded the motion. Motion passed with unanimous roll call vote.

2.0 Committee Reports

2.01 Nursing

Director, Ms. Cindy Keller reported 241 Immunizations, 1 lead test, 10 TB screens, 107 patients on BCMH, 18 Help Me Grow families, and 67 Family Planning patients. Ms. Cindy Keller asked if there were any questions about the written report provided.

She added to her written report, explaining that the state has decided that there is going to be one location for the Help Me Grow Central Coordination program. Our contract expires in June and we will receive approximately \$1,400 for the one month while they transition to this new referral system.

2.02 Environmental

Mr. Shane Lotts asked if anyone had questions regarding Derek Dunson's report. He updated the Board of Health that he and Derek had performed inspections for the Eats on the Streets vendors as well as the temporary and mobile license inspections and the camping at the Fairgrounds for GOBA. There were no problems with the exception of a couple of food vendors from Columbus that the health department had not put the diagram of the layout of the facility on the license. He advised

They received a complaint regarding the Kenton Meat Market that had opened up by the Sherriff's department. They checked it out to find that they were set up and ready to sell products without a license from the Health Department. They were notified that they would have to go through plan review and obtain a license.

2.03 Sanitarian

Director Mr. Shane Lotts reported that the curtain drain discussed last month for the Hudgel property has been installed and approved as of June 19th. Director Shane Lotts continued to report on the other items on his agenda. All swimming pools have been inspected for the first time this year with the exception of the Kinghorn Pool in Ada which is being renovated.

Mr. Lotts then updated the board on the status of the issue of the Petersheims and another family living in a barn and a third family living in a house that they built without sewage or water approvals from the KHHD. They have gotten soil analyses and site inspections this month. They continue to monitor and follow up on the situation.

Director Shane Lotts updated the Board on the other Sewage Nuisance items from last month listed on his agenda. The tenants have been removed from the Keith McClaren property located at 16280 South St. (Grant) Forest and the owner is working with neighboring properties for easements for either an onsite system or an NPDES approval from Ohio EPA. Jeff Furr of F & L Septic did the necessary repairs to the Ed & Linda Pitt property at 16236 South St. (Grant) Forest.

Mr. Lotts presented two resolutions. The first was to establish a yearly cutoff date for the installation of sewage treatment systems. The second resolution was to give the Kenton Hardin Dog Warden the authority to Require Rabies Vaccination of Unvaccinated Dogs after a Bite Report is filed. Mr. Lotts asked them to review the resolutions and consider them as the First Required Reading. Ms. Jeryl Kissling made a motion that the Board accept the first reading of the Resolution Establishing a Deadline for the Installation of Sewage Systems as it is written. Dr. Larry Oates seconded the motion. Motion carried with unanimous roll call vote. Dr. Larry Oates moved that the Board accept the first reading of the Resolution to Require Rabies Vaccination of Unvaccinated Dogs after a Bite Report is filed. Ms. Jeryl Kissling seconded the motion. Motion carried with unanimous roll call vote.

Mr. Lotts presented the Ohio Administrative Code regarding the use of porta-johns as a permanent solution for septic systems. They cannot be used as such. The ODH defines a sewage treatment system as something that is a permanent installation that is in the ground. This is for the Board Members to review and is in response to the question asked last month by Board Member Roger Crates.

Mr. Lotts further reported that he looked at two properties to give an opinion for Taylor Creek Township. He also followed up on the property at 7719 County Rd. 90 in Cessna Township where the tenants were attempting to dig their own sewer line. The tenants have moved out.

Mr. Lotts asked for a motion to condemn the property located at 328 Kohler Street in Kenton due to a water shut off. He has given them until July 13th to pay the water bill and have the water service restored. Ms. Jamie Hunsicker moved to condemn the property if water service is not restored by July 13th. Ms. Jackie Brown seconded the motion. Motion carried with unanimous roll call vote.

2.04 Health Commissioner

Health Commissioner, Dr. Kalyan Das gave the Communicable Disease report for the month.

2.05 Emergency Preparedness

Coordinator, Ms. Arin Tracy presented the Epi Contract with Union County for the 2018 Fiscal Year for Board Approval. The amount is \$16,000.00 and is the same as last year. Ms. Jeryl Kissling made a motion to accept and approve the contract. Ms. Jackie Brown seconded the motion. Motion carried with unanimous roll call vote.

Ms. Arin Tracy further reported on the other items listed in her report for the month. The Fatality Management Exercise with the County went very well. She has been very active in redistributing the Naloxone that is expiring soon. She has submitted the draft of the Community Response Plan to ODH.

2.06 Vital Statistics

Registrar, Ms. Jackie Prater presented her report on Vital Statistics.

2.07 Financial

Fiscal Officer/Accountant, Ms. Pamela Fox presented the financial reports for May. Ms. Jeryl Kissling requested an overall total income and expenses for the Health Department. She also passed out copies of the Audit Report to the Board Members.

3.0 Board President

4.0 Old Business

None

5.0 New Business

Board President, Bob Wood requested Board Approval for time off for the new Fiscal Officer in August and November. Ms. Jeryl Kissling moved to approve time off in August and November for Pamela Fox. Ms. Jackie Brown seconded the motion. Motion carried with unanimous roll call vote.

Hardin County Commissioner, Mr. Roger Crowe reported to the Board that certain members have approached the County Commissioners regarding the need for more space. The Commissioners agree that the Health Department is overcrowded. They have retained a company out of Findlay to conduct a study of the current building to see where we can better utilize space and gain office space for the Health Department. The Commissioners agree to continue to work to get more space for the Health Department.

5.01 Continuing Education

Accreditation: Ms. Arin Tracy distributed copies of the 2017-2020 Community Health Improvement Plan (CHIP) to the Board Members present. Ms. Jamie Hunsicker proposed a correction to page 34. Under the heading, "Best Practices" the sentence reads, "The following programs and policies have been reviewed and have proven strategies to improve mental health and addiction:" and it should be changed to "The following programs and policies have been reviewed and have proven strategies to improve chronic disease:"

Ms. Arin Tracy requested the Board Members set a time to go over and define the action steps for the first three priorities for the strategic plan. The time was set on Tuesday, July 11, 2017 from 1pm to 3pm.

She reported on the Performance Management Workshop that she, Cindy and Jackie attended. It gave them a new perspective on how large this system really is and how the Workforce Development, Strategic Planning and others go into the system and intertwine to provide information on the whole process to track trends and help us become more efficient with our funds, and to identify and fix our problems.

Adjournment

No further business the meeting was adjourned at 7:56 p.m. The motion to adjourn was made by Dr. Larry Oates. The next meeting is July 25, 2017 at 7:00 pm.

ATTEST:

Kalyan Das, MD
Health Commissioner

Robert Wood
Board President