

The Kenton-Hardin General District Health board met in regular session at 7:00 p.m. on Tuesday, July 25, 2017 in the Hardin County Human Services, Conference Room 1, Kenton, Ohio. The following board members were present: Mr. Bob Wood, Dr. Larry Oates, Ms. Jackie Brown, Ms. Jeryl Kissling, Mr. Roger Crates and Ms. Jamie Hunsicker. Employees present: Dr. Kalyan Das, Ms. Cindy Keller, Ms. Arin Tracy, Ms. Diana Aghdam, Ms. Jackie Prater, Mr. Shane Lotts and Ms. Pamela Fox. Guests present: Mr. Daryl Flowers, Mr. Roger Crowe, Kendrick Jesionowski, Mr. Tony Lombardo, Mr. Dominic Lombardo and Mr. Marcus Lombardo.

1.0 Convention

1.01 Call to Order

President, Mr. Bob Wood called the meeting to order at 7:00 pm.

1.02 Pledge of Allegiance recited

1.03 Acceptance of Agenda

1.04 Approval of Minutes

A. June 27, 2017

Ms. Jackie Brown moved to approve the minutes as presented. Ms. Jamie Hunsicker seconded the motion. Motion passed with unanimous roll call vote.

2.0 Committee Reports

2.01 Sanitarian

Director Mr. Shane Lotts introduced guests, Tony, Dominic and Marcus Lombardo from Paradune Brewery in Belle Center. explaining that they were there to request the temporary use of port-a-johns in lieu of a septic system at their facility until a permanent sewage system can be installed. The owners have a permit from EPA that allows 18 months to install the permanent system. Ohio Liquor Control is requiring the approval of the Board of Health of a temporary system so they can have their liquor permit expedited. Their current permit is good until September 28, 2018. Dr. Larry Oates made the motion to accept Paradune Brewery's proposal for the temporary use of port-a-johns with a September 28, 2018 deadline to complete a permanent system. Mr. Roger Crates seconded the motion. Motion passed with unanimous roll call vote.

Mr. Lotts presented the following items for their required second readings; The Resolution Establishing a Deadline for Installation of Sewage Systems in Hardin County; The Resolution Requiring Rabies Vaccination of Unvaccinated Dogs after a Bite Report is filed; and the KHHD Operation and Maintenance Protocols for Sewage Systems. Mr. Lotts informed the Board of Health that the date of the deadline had been extended to December 1st. Dr. Larry Oates made a motion that the Board accept the second reading of both Resolutions and the Operation and Maintenance Protocols as they were written. Ms. Jackie Brown seconded the motion. Motion carried with unanimous roll call vote.

Daryl Flowers questioned the length of time that it takes to obtain a permit for new construction. Mr. Shane Lotts explained the process and stated that most permits are issued within a couple of days once the application is received. There had been an issue with soil evaluations but most generally permits are issued timely.

Director Mr. Shane Lotts reported that the curtain drain discussed last month for the Hudgel property has been installed and approved as of June 19th. Director Shane Lotts continued to report on the other items on his agenda. All swimming pools have been inspected for the first time this year with the exception of the Kinghorn Pool in Ada which is being renovated.

Mr. Lotts then updated the board on the status of the issue of the Petersheims and another family living in a barn and a third family living in a house that they built without sewage or water approvals from the KHHD. They have gotten soil analyses and site inspections this month. They continue to monitor and follow up on the situation.

Director Shane Lotts updated the Board on the other Sewage Nuisance items from last month listed on his agenda. The tenants have been removed from the Keith McClaren property located at 16280 South St. (Grant) Forest and the owner is working with neighboring properties for easements for either an onsite system or an NPDES approval from Ohio EPA. Jeff Furr of F & L Septic did the necessary repairs to the Ed & Linda Pitt property at 16236 South St. (Grant) Forest.

2.02 Environmental

Mr. Shane Lotts asked if anyone had questions regarding Derek Dunson's report. He updated the Board of Health that the owner at the South Street home in Kenton has moved out of the house, electricity and water have been restored and they are taking care of the flea problem.

In response to Ms. Jeryl Kissling's inquiry, Mr. Shane Lotts informed the Board of Health that the Kenton Meat Market is still going through process of plan review to obtain a license.

2.03 Nursing

Director, Ms. Cindy Keller reported 238 Immunizations, no lead tests, 5 TB screens, 107 patients on BCMH, 19 Help Me Grow families, and 25 Family Planning patients. The clinic had been cancelled because Shirley's husband was ill. The next clinic is scheduled for August 1st and it is completely full.

Ms. Cindy Keller asked if there were any questions about the written report provided.

She added to her written report, noting that the nurses had visited hospitals in surrounding counties that deliver babies to residents of Hardin County to promote the Newborn Home Visiting Program and the Cribs for Kids Program. It was well received by all of the hospitals.

2.04 Health Commissioner

Health Commissioner, Dr. Kalyan Das reported that there were 17 reports of Communicable Diseases reported in Hardin County for the month of June.

2.05 Emergency Preparedness

Coordinator, Ms. Arin Tracy reported that we received the last Purchase Order for the last \$2,700 for the CHIP grant. The PHEP grant for Fiscal Year 2018 will be approximately \$70,101.00. It is deliverable based and involves a lot of training in the upcoming year. We also have received the Notices of Award for the Naloxone Program for First Responders in the amount of \$3,000.00 and for the Prescription Overdose Program grant in the amount of \$56,814.00.

Ms. Tracy updated the Board of Health on the Radon Program. Union County has a regional grant for an Indoor Radon Project covering multiple counties. They have expressed that they wish to pay us for the work that we do

for this grant. Our part will involve Public information, public affairs, pamphlets, PSAs, newspapers articles, distributing test kit coupons as well as a meeting with both builders and realtors.

Ms. Diana Aghdam was present at the meeting to update the Board of Health on the work being accomplished through the Grant. Outcome reports are due September 15, 2017. The draft form of the Community Response Plan has been completed and was passed around for review. Ms. Aghdam reported that she is working on methods utilize the ICD-10 coding by ERs and others to report the use of Naloxone to be used by ODH. She has also written a letter inviting individuals to be part of our substance abuse committee. In addition, she will need to reach out to the coroner, family members and others to gather and report data under the Poison Data Review requirement. All types of different specific information is to be collected about decedents who died from overdose in Hardin County. She is also presenting the Ohio Automated Rx Reporting System to two physicians office to encourage them to utilize the OARRS system to provide a valuable tool to track the dispensing and personal furnishing of controlled prescription drugs to patients.

Ms. Aghdam also reported that the Health Department has been doing Public Service Announcements on Facebook and also was interviewed for a radio broadcast reporting on naloxone education program in an effort to provide information and education to the community.

2.06 Vital Statistics

Registrar, Ms. Jackie Prater presented her report on Vital Statistics. In June, 27 death certificates were made, 7 burial permits were filed and 8 new death certificates were filed. In addition, 105 certified copies of birth certificates were made, 18 birth verifications for government offices were made and 3 birth certificates were created for home births.

2.07 Financial

Fiscal Officer/Accountant, Ms. Pamela Fox presented the financial reports for June. Ms. Jeryl Kissling requested an overall total income and expenses for the Health Department.

Ms. Fox also presented a report showing additional appropriations requested and purchase orders that need to be signed.

3.0 Board President

Board President, Robert Wood updated the Board of Health on the current Committee Members. The Administration Committee consists of Jamie Hunsicker and Dr. Larry Oates. The Financial Committee consists of Corey Scarbrough and Jeryl Kissling. The Personnel Committee consists of Jackie Brown and Roger Crates.

In addition, the Board of Health discussed that they are still in need of a member that represents the City of Kenton.

4.0 Old Business

Mr. Roger Crowe reported that they are still waiting on the results of their space survey.

5.0 New Business

5.01 Continuing Education / Accreditation

Accreditation: Ms. Arin Tracy distributed copies of the new Strategic Plan to the Board Members. She reviewed the highlights and changes that were in the new document. She continued by presenting the new action steps for

the first three priorities that the members had discussed during their meeting on July 11, 2017. Board Members reviewed, discussed and changed the document. Ms. Jeryl Kissling made a motion to approve the Strategic Plan as presented with the corrections discussed. Mr. Roger Crates seconded the motion. Motion carried with unanimous roll call vote.

Adjournment

No further business the meeting was adjourned at 8:36 p.m. The motion to adjourn was made by Mr. Roger Crates. The next meeting is August 22, 2017 at 7:00 pm.

ATTEST:

Kalyan Das, MD
Health Commissioner

Robert Wood
Board President