

The Kenton-Hardin General District Health board met in regular session at 7:00 p.m. on Tuesday, September 24, 2019 in the Kenton-Hardin Health Department Conference Room, Kenton, Ohio. The following board members were present: Mr. Bob Wood, Mr. Chase Doll and Ms. Jeryl Kissling, Ms. Jamie Hunsicker, Mr. Roger Crates, Dr. Larry Oates. Employees present: Ms. Cindy Keller, Mr. Shane Lotts, Mr. Derek Duson, Mr. Kevin Risner, Ms. Kelsey Ralston, Ms. Dionne Staley and Ms. Jackie Prater. Guests present: Township Trustee Mr. Daryl Flowers, Hardin County Commissioner, Mr. Timothy Striker and Kenton Times Reporter Mr. Dan Robinson.

1.0 Convention

1.01 Call to Order

President, Bob Wood called the meeting to order at 7:00 pm.

1.02 Pledge of Allegiance recited

1.03 Acceptance of Agenda

1.04 Approval of Minutes

A. August 27, 2019

After review of the minutes, Ms. Jeryl Kissling moved to approve the August 27, 2019 minutes as presented. Mr. Chase Doll seconded the motion. The motion passed with unanimous roll call vote.

2.0 Committee Reports

2.01 Sanitarian/Environmental

Mr. Lotts written report stated that he performed 4 site inspections, 3 twelve-month septic inspections, 4 septic finals and 3 well permits. Other nuisance activities included looking into 3 water shut offs for the Village of Dunkirk, 2 of these have been addressed and taken care of. One is outstanding and the order will expire October 11, 2019.

Mr. Lotts reported that Tim & Karen Curtin of 0693 TR 195 paid for soil testing on September 6, 2019. A letter has been sent by our Department regarding the system parameters to Mr. Curtin. All installers have been notified of the eligibility of this project for Ohio EPA funds.

Mr. Lotts reported on 114 W. Railroad St McGuffey owned by Thomas Elcessor. Water Shut off notice submitted to our Department from the Village of McGuffey has been paid.

Mr. Lotts reported on 300 W. Railroad St. McGuffey owned by Randy Tyler. The BOH had condemned this property on 7/29/2019. However, the tenants have not left the property. The Village has bladdered the sewer line. This matter has been referred to McGuffey's solicitor for legal remedies to this matter.

Mr. Lotts reported on 1255 W. North St, Lot #23, Kenton owned by Donna Stinson. This was reported to the Health Department early September having no water due to a leak under the trailer. Mr. Lotts gave until September 23, 2019 to have water service restored. Water has not been restored at this time. Ms. Stinson's kin were just informed of the situation. Discussion of how long to give her to move out or have leak fixed commenced between board members. Chase motioned to give 15 days with the option to extend if needed. Dr Oates seconded. Motion carried with a unanimous roll call vote.

Mr. Lotts reported that the Food Cost Methodology is completed, and District Advisory Council meeting is set up for October 15, 2019 6pm at the Plaza Inn in Mt Victory.

Mr. Derek Dunson gave his written report of 12 Temporary Food Licenses were issued and inspections done this month, performed 4 Food plan reviews.

1 Bat bite, bat was tested and came back positive for rabies. The person bitten has started on rabies treatment. They have a dog and 2 cats in the house that should be vaccinated also. The parent will be working with the landlord to eradicate the bats from the house.

Mr. Dunson collected 12 water samples during the month.

2.02 Nursing

Director, Ms. Cindy Keller reported 244 Immunizations, 1 Lead tests, 6 TB screens, 107 patients on BCMH, 13 Help Me Grow families and Family Planning had 4 clinic visits, 6 nurse visits since the last Board of Health meeting. She informed the Board members that September 17, 2019 was the final Family Planning clinic.

Ms. Keller presented her written report. Discussion about the drive thru clinic that was held Saturday, September 21, 2019 approximately 20 people came for flu shots. Mr. Kevin Risner stated that this would be good for him to use for the PHEP grant deliverables. Mr. Rick Rousch from Union County was the evaluator for this exercise. There were also 60 flu shots given at the Hardin County Fair.

Ms. Keller's written report was given and asked if there were any questions. Hepatitis A outbreak- report attached.

2.03 Accreditation

Cindy Keller stated that we have received information from PHAB regarding document review, at this time there is 27 documents to review. There have been 2 of 4 CHIP Meetings, September 10 & 19th. The next meeting will be October 22, 2019.

2.05 Health Commissioner

Communicable Disease Report for August was given by Nursing Director Ms. Cindy Keller. The report indicated that there were 21 reports of Communicable Diseases in Hardin County for the month of August which is a decrease from 24 in July. The board asked Ms. Cindy Keller to investigate getting a back-up Medical Director. There was discussion about having a deputy Health Commissioner also.

2.06 Public Relations / PIO

Ms. Kelsey Ralston presented her written report. Ms. Kelsey Ralston reported that she has given out 10 car seats since the last board meeting, and more are being scheduled. She will be working with WIC to go once a month in October, November and December for car seat checks and to distribute seats to those in need. Ms. Kelsey Ralston Reported on the newspaper specials and how cooperative they have been to share our posts Facebook.

2.07 Emergency Preparedness

Mr. Kevin Risner presented his written report. He reported that we will be participating in a Regional Tabletop Exercise on December 11, 2019. The exercise focuses on Pandemic Flu and we will have an opportunity to invite community partners to participate.

Prevention Drug Overdose (PDO) grant is finished with the 3-year grant period. We have received a notice of award for one year for \$30,000. Deliverable based grant so it would be at least 6 months until the first money would be received and so the health department would be up fronting the money until then. The health department would need to hire someone on a part time basis with a contract. Jeryl motioned to put the position in the paper for no more than 25 hours or less with a contract, Dr. Larry Oates seconded the motion. The motion carried with unanimous roll call vote.

2.08 Vital Statistics

Ms. Jackie Prater presented the Vital Statistics report. In August, 52 death certificates were issued and 16 death certificates were filed. In addition, 170 certified copies of birth certificates were issued, 14 birth verifications for government offices were made and 4 home births were filed.

2.09 Administrative/Financial

Fiscal Officer/Accountant, Ms. Dionne Staley was introduced to the health board. She presented the financial reports for August.

Ms. Staley presented a new Purchase Orders for Audit fees which was previously approved but not used until total fees were assigned and for Financial fees for her contract.

3.0 Old Business

4.0 New Business

5.0 Anniversary/Employee Recognition

There were no employee anniversaries for the month of September.

6.0 Board President


Mr. Chase Doll moved to into closed session for the discussion of personnel and meeting times. Ms. Jeryl Kissling second the motion. The board went into closed session at 8:08pm. The board came out of closed session at 8:36pm. Ms. Jeryl Kissling made a motion for Ms. Cindy Keller to be Deputy Health Commissioner. Mr. Chase Doll Seconded. The motion passed with a unanimous roll call. Mr. Chase Doll made a motion to move the meeting time from 7pm to 5pm on the 4th Tuesday of each month beginning with the October 22, 2019 meeting. Ms. Jeryl Kissling seconded. The motion passed with a unanimous roll call.

8.0 Board Education

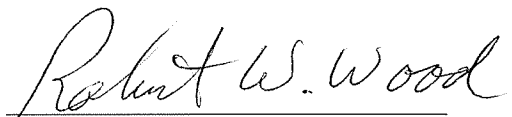
7.0 Adjournment

As there was no further business, Dr. Larry Oates motioned to adjourn the meeting. Mr. Chase Doll seconded the motion. The meeting was adjourned at 8:46pm. The next meeting is October 22, 2019 at 5pm.

ATTEST:



Kalyan Das, MD
Health Commissioner



Robert Wood
Board President

