

The Kenton-Hardin General District Health board met in regular session at 7:00 p.m. on Tuesday, July 23, 2019 in the Kenton-Hardin Health Department Conference Room, Kenton, Ohio. The following board members were present: Mr. Bob Wood, Ms. Angela Aaron, Mr. Chase Doll, Ms. Jeryl Kissling, Dr. Larry Oates, Ms. Jamie Hunsicker, and Mr. Roger Crates. Employees present: Ms. Cindy Keller, Mr. Shane Lotts, Mr. Kevin Risner, Ms. Kelsey Ralston. Guests present: Township Trustee Mr. Daryl Flowers, Hardin County Commissioner, Timothy Striker and Kenton Times Reporter Mr. Kendrick Jesionowski.

1.0 Convention

1.01 Call to Order

President, Bob Wood called the meeting to order at 7:00 pm.

1.02 Pledge of Allegiance recited

1.03 Acceptance of Agenda

1.04 Approval of Minutes

A. June 25, 2019

After review of the minutes, Ms. Jeryl Kissling moved to approve the June 25, 2019 minutes as presented. Mr. Chase Doll seconded the motion. The motion passed with unanimous roll call vote.

2.0 Committee Reports

2.01 Sanitarian/Environmental

Environmental Director, Shane Lotts presented his written report. Mr. Lotts reported that due to overgrown weeds, he could not assess Clive & Tammy Howard's property located at 9882 CR 95 Kenton. It appeared to Mr. Lotts that the Howard's had cleaned up in spots but an entire assessment could not be performed due to this issue. After some discussion, Mr. Chase Doll moved to grant an extension to the Howard's to complete the cleanup in 15 days (August 7th 2019). Dr. Larry Oates seconded. The motion passed with unanimous roll call vote.

Mr. Lotts reported that Tim and Karen Curtin of 0693 TR 195 still had not paid the soil scientist his fee for a soil test related to a septic issue the Department has been working on for 18 months. Mr. Lotts stated that he can not complete the design for the replacement system without this information. After discussion, Mr. Roger Crates moved to give the Howard's 30 days (August 26th 2019) to pay the soil scientist his fee so the design parameters for the replacement system could be finished, or appear before the Board of Health to explain why this had not been addressed. Ms. Angela Aaron seconded. Motion carried by unanimous roll call vote.

Mr. Lotts also reported that he had received a request from the Washington Township Trustees for condemnation of a property located at 9809 SR 81, Dola, Ohio owned by Scott Prowant. There is a double-wide home with broken windows, high weeds, and structural deterioration on the property. Ms. Jeryl Kissling moved to condemn the property at 9809 SR 81, Dola, Ohio. Ms. Jamie Hunsicker seconded the motion. The motion carried with unanimous roll call vote.

Mr. Lotts asked the Board to condemn the property at 510 East St. McGuffey OH for a water shutoff notice that had not been rectified. Ms. Jeryl Kissling moved to condemn the home until the water service was restored. Ms. Jamie Hunsicker seconded the motion. The motion passed with unanimous roll call vote.

2.06 Public Relations / PIO

Public Information Officer, Kelsey Ralston indicated that she has been very busy working with Cindy on accreditation document review and submittal.

2.07 Emergency Preparedness

Mr. Kevin Risner's presented his written report. He presented the Board with a policy for Information Technology Change Request. The purpose of this policy is to support the health department's mission and workforce by providing infrastructure for data storage, protection, and management; data analysis and reporting. After some discussion, Ms. Jamie Hunsicker moved to approve this policy. Mr. Chase Doll seconded. Motion carried by unanimous roll call vote.

Mr Risner has indicated that he has begun communicating with various health care entities within the county regarding the Hardin County Healthcare Coalition. A meeting will be scheduled for mid-August.

2.08 Vital Statistics

In June, 50 death certificates were made and 16 new death certificates were filed. In addition, 134 certified copies of birth certificates were made, 19 birth verifications for government offices were made and 5 home births were filed.

2.09 Administrative/Financial

The itemized transaction report and the financial reports for July were presented to the Board. A discussion between the Board members took place on the progress of replacing Pam Romanko who resigned as fiscal officer in June.

3.0 Old Business

4.0 New Business

5.0 Anniversary/Employee Recognition

Mr. Kevin Risner, Ms. Cindy Keller and Ms. Jackie Prater were recognized by the Board for their service to the Department.

6.0 Board President

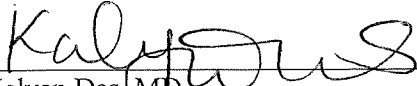
Ms. Jeryl Kissling moved to into closed session for the discussion of personnel. Mr. Chase Doll second the motion. The board went into closed session at 8:08pm. The board came out of closed session at 8:44pm.

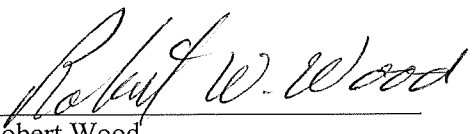
8.0 Board Education

7.0 Adjournment

As there was no further business, Ms. Jamie Hunsicker made the motion to adjourn the meeting. Dr. Larry Oates seconded the motion. The meeting was adjourned at 8:46pm. The next meeting is August 27, 2019 at 7:00pm.

ATTEST:


Kalyan Das, MD
Health Commissioner


Robert Wood
Board President