

The Kenton-Hardin General District Health board met in regular session at 7:00 p.m. on Tuesday, August 27, 2019 in the Kenton-Hardin Health Department Conference Room, Kenton, Ohio. The following board members were present: Mr. Bob Wood, Ms. Angela Aaron, Mr. Chase Doll, Ms. Jeryl Kissling, Dr. Larry Oates, Ms. Jamie Hunsicker. Employees present Ms. Cindy Keller, Mr. Shane Lotts, Mr. Kevin Risner, Ms. Kelsey Ralston. Guests present: Township Trustee Mr. Daryl Flowers, Hardin County Commissioner, Timothy Striker and Kenton Times Reporter Mr. Dan Robinson.

1.0 Convention

1.01 Call to Order

President, Bob Wood called the meeting to order at 7:00 pm.

1.02 Pledge of Allegiance recited

1.03 Acceptance of Agenda

1.04 Approval of Minutes

A. July 23, 2019

After review of the minutes, Ms. Jeryl Kissling moved to approve the July 23, 2019 minutes as presented. Ms. Angela Aaron seconded the motion. The motion passed with unanimous roll call vote.

2.0 Committee Reports

2.01 Sanitarian/Environmental

Environmental Director, Shane Lotts presented his written report. Mr. Lotts reported that Clive & Tammy Howard's property located at 9882 CR 95 Kenton has been significantly cleaned up and in his opinion is a candidate for a time extension. Mr. Lotts asked the Board for a time extension of October 15th, 2019 to finish the cleanup and mowing of the property. After some discussion, Mr. Chase Doll moved to grant an extension to the Howard's to complete the cleanup in 15 days (August 7th, 2019). Ms. Jamie Hunsicker seconded. The motion passed with unanimous roll call vote.

Mr. Lotts reported that Tim and Karen Curtin of 0693 TR 195 still had not paid the soil scientist his fee for a soil test related to a septic issue the Department has been working on for 18 months. Mr. Lotts asked the Board to condemn the home until such time the soil evaluation is paid for and the process can continue. After some discussion, Mr. Chase Doll voted to condemn the home. Ms. Jamie Hunsicker seconded the motion. The motion passed by unanimous roll-call vote.

Mr. Lotts also reported that he had a request to rescind the condemnation of a property located at 9809 SR 81, Dola, Ohio owned by Scott Prowant. The Washington Township Trustees submitted the wrong address. Ms. Jeryl Kissling moved to condemn the property at 9809 SR 81, Dola, Ohio. Ms. Jamie Hunsicker seconded the motion. The motion carried with unanimous roll call vote.

Mr. Lotts reported on a Bat and a Bat Bug situation located at 314 S. Simon St. Ada. The tenants of the property have been moved to a nearby location temporarily until the Bats can be properly moved.

Mr. Lotts' written report stated that he performed 5 site inspections, 5 twelve-month septic inspections, 9 septic finals, 3 well permits, and 6 pool inspections. Other environmental activities are included in his report for the month.

Mr. Lotts then presented Mr. Derek Dunson's written report. Mr. Derek Dunson's written report stated that he performed 30 routine food inspections and 1 food plan reviews. In addition, he investigated 5 animal bite reports, and collected 8 water samples. Please see the attached report containing the rest of Mr. Dunson's activities.

2.02 Nursing

Director, Ms. Cindy Keller reported 479 Immunizations, 0 Lead tests, 17 TB screens, 107 patients on BCMH, 13 Help Me Grow families and Family Planning had 6 in person encounters since the last Board of Health meeting.

Ms. Keller presented her written report. She presented an MOU with the Hardin County Commissioners to be the TB managing Agency for the County. After some discussion, Ms. Jeryl Kissling made a motion to approve the MOU with the County Commissioners. Mr. Chase Doll seconded. The motion passed by unanimous roll-call vote.

Ms. Keller also informed the Board of a Nurse Share program she is currently working on the details with Hardin Memorial Hospital.

The rest of Ms. Keller's report is attached with Board agendas.

2.03 Strategic Plan Review

Nothing this month.

2.04 Accreditation

Ms. Keller and Ms. Ralston informed the Board that all documents have been uploaded to e-PHAB on August 23, 2019. The pair are currently reviewing all the submitted documents in order to push the button by September 3, 2019.

Ms. Keller directed the board members' attention to the Performance Management graphs for the Accreditation process. She talked about how much had been completed in just a month to get all documents uploaded.

2.05 Health Commissioner

Health Commissioner Dr. Kalyan Das presented the communicable disease report for July. The report indicated that there were 24 reports of Communicable Diseases in Hardin County for the month of July which is an increase from 14 cases in June.

2.06 Public Relations / PIO

Public Information Officer, Kelsey Ralston submitted her report. She informed the Board that a new radon contract with Union County would be submitted to the Department soon. She asked the Board if they wanted to continue to advertise the Department on place mats at the Plaza Inn. After some discussion, Ms. Jeryl Kissling moved to continue the advertisements. Mr. Chase Doll seconded. Motion carried by unanimous roll-call vote. After the vote, Ms. Kissling asked Ms. Ralston to investigate the costs of advertising on billboards located on Hardin County Highways. Ms. Ralston said she would investigate the matter and report the findings at the September meeting.

The rest of Ms. Ralston's report is included in the Board agenda.

2.07 Emergency Preparedness

Mr. Kevin Risner's presented his written report. He informed the Board that the Health Department had been awarded \$30,000 to continue the Violence and Injury Prevention Grant.

Mr. Risner stated that the Hardin County Healthcare Coalition met on August 14 for an organizational meeting. He stated this coalition will help facilitate better planning for any future emergencies.

The rest of Mr. Risner's report is included in the Board agenda.

2.08 Vital Statistics

In July, 85 death certificates were made, and 20 new death certificates were filed. In addition, 148 certified copies of birth certificates were made, 12 birth verifications for government offices were made and 4 home births were filed.

2.09 Administrative/Financial

The itemized transaction report and the financial reports for July were presented to the Board.

3.0 Old Business

4.0 New Business

5.0 Anniversary/Employee Recognition

None

6.0 Board President

Ms. Jamie Hunsicker moved to go into closed session for the discussion of personnel. Ms. Jeryl Kissling seconded the motion. The board went into closed session at 8:08pm. The board came out of closed session at 8:48pm. Ms. Kissling moved to recognize sanitarian Derek Dunson with a positive adjustment for his work performance and his value to the Department. Mr. Chase Doll seconded. Motion carried by unanimous roll-call vote.

Mr. Chase Doll moved to hire Dionne Staley as a part-time fiscal officer for the Department. This is a contracted position at \$15 an hour for no more than 15 hours a week or 30 hours per pay period. Ms. Angela Aaron seconded the motion. Motion passed by unanimous roll-call vote.

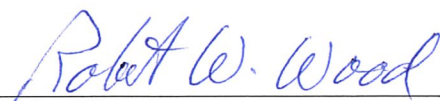
8.0 Board Education

7.0 Adjournment

As there was no further business, Ms. Jamie Hunsicker made the motion to adjourn the meeting. Ms. Jeryl Kissling seconded the motion. The meeting was adjourned at 8:55pm. The next meeting is September 24, 2019 at 7:00pm.

ATTEST:


Kalyan Das, MD
Health Commissioner


Robert Wood
Board President

