

The Kenton-Hardin General District Health board met in regular session at 5:00 p.m. on Tuesday, December 17, 2019 in the Kenton-Hardin Health Department Conference Room, Kenton, Ohio. The following board members were present: Mr. Bob Wood, Ms. Jamie Hunsicker, Dr. Larry Oates, and Mr. Chase Doll, Ms. Angela Aaron, Ms. Jeryl Kissling. Employees present: Dr. Kalyan Das, Ms. Kelsey Ralston, Mr. Kevin Risner, Ms. Dionne Staley, and Mr. Mark Bishop, Mr. Shane Lotts. Guests present: Township Trustee Mr. Daryl Flowers and Kenton Times Reporter Mr. Dan Robinson, Kenton Wildcat Connector Instructor Ms. Christina Cross, Intern Miss Chaselyn Baier.

1.0 Convention

1.01 Call to Order

President, Mr. Bob Wood called the meeting to order at 5:00 pm.

1.02 Pledge of Allegiance recited

1.03 Acceptance of Agenda

1.04 Approval of Minutes

A. November 26, 2019

After review of the minutes, Ms. Jamie Hunsicker made the motion to approve the November 26, 2019 minutes. Dr. Larry Oates seconded the motion. The motion passed with a majority roll call vote,

B. Special Meeting to hire Darlene Ellis, December 9, 2019

After review of the minutes, Ms. Angela Aaron made to motion to approve the Special Meeting of December 9, 2019 minutes. Dr. Larry Oates seconded the motion. The motion passed with a majority roll call vote.

2.0 Committee Reports

2.01 Sanitarian/Environmental

Mr. Shane Lotts reported that he performed 3 site inspections, 1 septic final, 1 well permit and 1 tattoo inspection.

Mr. Lotts had submitted the fees that were recommended by the District Advisory Council at their October 15, 2019 meeting. A copy of the cost methodology has been sent to ODA and ODH for review prior to the completion of three readings by the board of health. No one showed for the public information meeting December 5, 2019. Ms. Jamie Hunsicker motioned to accept the third and final reading of the environmental fees, Ms. Jeryl Kissling seconded the motion. The motion passed with unanimous roll call vote.

A water shut off notice for Gerry Pope, 730 Decatur St, Kenton, was given and has now been paid (abated).

Mr. Dunson gave his report, he performed 15 routine food inspections. Completed 1 plan review for Ada Ice Cream. I – 30 Day inspection at Dollar General in Dunkirk.

5 Animal bite reports this month. (Quarantine/Vaccination Orders sent / stray animal letter).

11 Water samples were taken for the month.

2.02 Nursing

Nursing Director, Ms. Cindy Keller report was presented, the utilization report numbers were not available. Included in her report was information on the Hepatitis A Outbreak for the state of Ohio.

Healthy Lifestyles end of the year celebration meeting will be December 18, 2019. Attached is the timeline for 2019. The December meeting is a celebration of the successes the Coalition has had. There will be an election of officers this year and will be reviewing and creating a new strategic plan.

Cribs have been received for Cribs for Kids and 5 cribs have been distributed.

Help Me Grow report stated that nurse Tracie Marshall will be going to Camp Hill, PA the week of January 13 – 17, 2020, for Parents as Teachers Model and Foundational Training and has been working on ODH HMG trainings. She stated in her report that she is working on the Quality Endorsement process for Parents as Teachers. This is another accreditation item that is required as a Parents as Teachers Affiliate. The documents are due April 1, 2020.

Ms. Darlene Ellis, LPN began work on December 12, 2019. She is currently being trained in the immunization program. After Ms. Tracie Marshall is trained in the HMG program, Ms. Ellis will be working on developing Parent Connector activities. She will attend the January 28, 2020 board meeting.

We have been asked to be a Preceptor site for Rebecca Terry, a University of Findlay Nursing Professor who is working on her Doctorate. The agreement has been signed and she will have 1000 hours of preceptor time. She will work with us under the New Leadership project and KHHD strategic planning process.

The ONU Pharmacy outreach students' nutrition education at Ada Elementary School was finished December 4 for the first semester. The next semester group will begin in January.

Mr. Mark Bishop, PDO Grant coordinator, is providing Project Dawn brochures in the drug courts as part of a referral process for Community Project Dawn. There have been 3 walk in community members who were trained and got Narcan kits. We continue to use Facebook and our website to promote information. Mr. Kevin Risner is doing a monthly article in the Kenton Times Newspaper.

2.03 Health Commissioner

The Communicable Disease Report for November 2019 was given by Dr. Kalyan Das. Answered any questions that the Health Board had about the report.

2.04 Emergency Preparedness

Mr. Kevin Risner introduced Kenton High School Wildcat Connector intern Chaselyn Baier, she gave a presentation on her capstone project focused on vaping. She presented a slideshow of her results of the vaping survey that was conducted at Kenton High School, November 18–21, 2019. She has finished her time she will spend in the health department. It was a pleasure to have her here. Christina Cross WCC Instructor, joined her at the meeting and gave highlights of what the Connector Program is about.

Mr. Risner participated in a Regional Tabletop exercise on December 11, 2019, which focused on Pandemic Flu. Ohio Department of Health is now in the planning phase for the next 2 years. There seems to be an expectation that a new Pandemic Flu will occur in the not too distant future.

He has completed working on a Standard Operating Procedures document for cold chain management of vaccines as a PHEP grant deliverable.

A letter of support was given to Union County Health Department for the continuation of the Public Health Emergency Preparation grant (FY21) that will begin July 2020.

2.05 Drug Overdose Prevention

Mr. Mark Bishop gave his report, he is adjusting the wording on the grant and what is expected in tier 1 of the grant has been a focus. He sent out a survey to see what we are effective in and what we are not. Viewed attendance sheets and participation in meetings. Involvement is very important. Handed out Project Dawn brochures in family court.

2.06 Public Relations / PIO

Ms. Kelsey Ralston reported that she has given out more than half of our convertible car seats in just under 3 weeks. She will be contacting the car seat coordinator to secure more seats for distribution. KHHD is serving Logan County residents now. They currently don't have a car seat tech person.

Ms. Ralston stated that she has started working with our Project Management Program that is Excel based. We have recently gotten the PHEP grant and accreditation entered into the system.

2.07 Accreditation

The new CHIP (Community Health Improvement Plan) is just about complete. The revised draft is included for viewing. Currently working on the final one. Site visit email included in agenda.

Strategic Plan Review: Nothing at this time.

2.08 Vital Statistics

The vital statistics report was presented. In November, 53 certified death certificates were issued, 16 Death certificates were filed. In addition, 107 certified copies of birth certificates were issued, 17 birth verifications for government offices were made and 2 home births were filed.

2.09 Administrative/Financial

Ms. Dionne Staley gave her report for November 2019. A 2020 Revised budget presented. A Purchase order was presented for Department of Administrative Services for MARCS radio of \$360. A motion to approve the purchase order was made by Mr. Chase Doll & Ms. Jeryl Kissling. The motion passed with unanimous roll call vote. A motion was made to approve the additional appropriation of \$257 for the Unemployment account by Ms. Jamie Hunsicker and Seconded by Dr. Larry Oates. The motion passed with unanimous roll call vote. Requested to discuss fiscal contract in closed session.

3.0 Board Continuing Education

Dr. Larry Oates stated that a long-term strategy is needed to deal with substance abuse and addiction here in the county and nationwide. Mr. Mark Bishop gave a presentation on Treatment: These are My People; to the Health Board on adult and juvenile treatment as board education for accreditation. He stated that Hardin County is small but has a high percentage of drug overdoses and drug related deaths. He discussed treatment court and what it does. Judge Barrett heads Drug Court for the incarcerated, this is an 18 Month program where they get counselling, training and life skills. Judge Christopher introduced him to Juvenile Treatment Court and the treatments that are included. This is for 21 years and under delinquent behavior; uncontrollable, drug abuse, psychological and physical abuse. Most have family disfunction. Marion has the County Juvenile Detention and Treatment Center for area youth who need extended time treatment. How can we make a difference? Show support, go to a court. He has been going to the courts for 3 years now.

4.0 Old Business

None

5.0 New Business

None

6.0 Anniversary/Employee Recognition

None

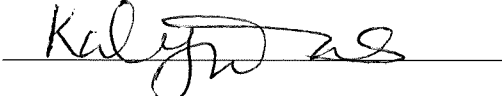
7.0 Board President

Employee Evaluations will be discussed at the January 2020 meeting.

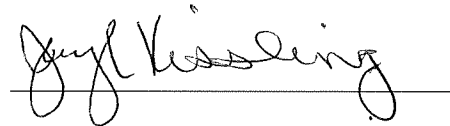
8.0 Adjournment

A motion was made to go into closed session to discuss the fiscal contract at 6:14 pm by Ms. Jamie Hunsicker and seconded by Dr. Larry Oates. The motion passed with unanimous roll call vote. Came out of closed session at 6:39 pm. It was decided that Ms. Dione Staley fiscal person, would have 4 hours per week extended on her contract from 01/01/2020 to 2/29/2020. Ms. Jamie Hunsicker made the motion to adjourn the meeting. Dr. Larry Oates seconded the motion. The meeting was adjourned at 6:41pm. The next meeting is January 28, 2020 at 5:00 pm.

ATTEST:



Kalyan Das, MD
Health Commissioner



Robert Wood
Board President

Jeryl Kissling
Vice-President