

The Kenton-Hardin General District Health board met in regular session at 5:00 p.m. on Tuesday, February 25, 2020 in the Kenton-Hardin Health Department Conference Room, Kenton, Ohio. The following board members were present: Ms. Jamie Hunsicker, Dr. Larry Oates, Mr. Chase Doll, Ms. Angela Aaron, Ms. Jeryl Kissling, and Mr. Robert Wood. Employees present: Dr. Kalyan Das, Ms. Cindy Keller, Mr. Kevin Risner, Mr. Shane Lotts, Ms. Kelsey Ralston, Ms. Dionne Staley and Ms. Jackie Prater. Guests present: Township Trustee Mr. Daryl Flowers and Kenton Times Reporter Mr. Tim Thomas, and Ms. Mary Salimbene Merriman, Epidemiologist from Union County Health Department.

**1.0 Convention**

**1.01 Call to Order**

President, Mr. Bob Wood called the meeting to order at 5:00 pm.

**1.02 Pledge of Allegiance recited**

**1.03 Acceptance of Agenda**

**1.04 Approval of Minutes**

After review of the minutes, Ms. Jeryl Kissling made the motion to approve the January 28, 2020 minutes. Ms. Angela Aaron seconded the motion. The motion passed with a majority roll call vote,

**2.0 Committee Reports**

**2.01 Sanitarian/Environmental**

Mr. Shane Lotts reported that he performed 5 well permit inspections and 6 food inspections.

A pool and campground survey from ODH will be on March 12, 2020. A food survey with ODH will be April 13 -17, 2020. Mr. Lotts attended a training for Campgrounds and Pools on February 6, 2020.

Trash and tires nuisance for owners, Bob & Tom Wingfield, at a rental property at 7335 SR 53, Forest and was given until February 9<sup>th</sup> to clean up. A Dumpster is on site for the trash and the majority of tires are stacked and covered. The renter is to remove the 10 or so tires that are scattered around.

Water shut off for owner Tom Wingfield, renter Craig Wireman, at 506 Pamela St, McGuffey, has been given until February 23, 2020. The renter is requesting an additional 10 days beyond this to have this paid and water restored. Ms. Angela Aaron motioned to give a 10 day extension, Mr. Jeryl Kissling seconded the motion. The motion passed with a majority roll call vote. Mr. Shane Lotts requested that the board give him the authority to have them leave the property within 5 days of the extension if not paid. March 11, 2020 will be the date that the condemnation letter to be posted to leave the property.

Mr. Daniel Sherman at 17801 Water Street, (SR 235) Roundhead, nuisance with pictures and letters included. Family is asking the Board of Health to give them until November 1, 2020 to remove the structure. Mr. Roger Crates will be tearing down the structure within 30 days.

Ms. Susan Sneary at 17924 Main St, Roundhead, nuisance consisting a pile of building debris is the main concern. Mr. Lotts will send another order. No one is living there.

An approved MOU with the Ohio Department of Commerce continuing to inspect the Mobile Home Parks in Hardin County.

Mr. Shane Lotts gave Sanitarian Derek Dunson's report, he performed 28 routine food inspections and 3 plan reviews. (2 Subways and Ada Ice Cream).

5 Animal bite reports this month. (Quarantine/Vaccination Orders sent / stray animal letter).

3 Water samples were taken for the month.

Mr. Lotts and Mr. Dunson will be attending the Midwest Workshop for Environmental Health, March 24 – 26, 2020, in Columbus, OH. (24 Hours of Continuing Education Credit)

## **2.02 Nursing**

Director, Ms. Cindy Keller reported totals this month, 145 immunizations, 1 lead tests, 0 TB screens, 107 BCMH patients, and 11 Help Me Grow families.

Ms. Cindy Keller gave her report. Healthy Lifestyles is in the process of reviewing and revising the By-Laws. Changes in the By-Laws will be voted on in March. Nominations for Officers have been made and will continue through to the March meeting. No activities planned as of this time.

Cribs for Kids - 2 have been distributed.

Help Me Grow program, Ms. Keller stated that she is working on Quality Endorsement. Documentation must be submitted by April 1, 2020. Ms. Tracie Marshall is still in training. She is in the process of uploading her training into OCRRA, the professional development site to get her Home Visiting Certification. Ms. Darlene Ellis, along with Wildcat Connector Student (Chaselyn Baier) are developing a 12 month calendar of Parent Connector activities. They are working with Ms. Kelsey Ralston and Ms. Tracie Marshall on developing topics, Facebook or You Tube productions, etc. We are required to have 12 per year as part of the Parents as Teachers Model and Foundational Standards.

Ms. Rebecca Terry, nursing professor from University of Findlay Nursing is currently working on research on the pros and cons of merit evaluation/raise. This is something that the Administration Team and Board of Health have been given, discussion about and will be considered as part of the Strategic Planning efforts. A Merit Evaluation and instructions for us utilized by Hancock County Public Health, along with instructions for use has been sent to the Administration Team for review and possible discussion.

Hepatitis A Report was presented, Hardin County still has shown only 2 cases.

Ms. Keller said Increasing school lunchroom program started for this semester on February 18<sup>th</sup>. Had 4 students and going well. Talk at the Healthy Lifestyles Meeting of partnering with Ohio Health who has a contract with KCS to provide services who is also doing a lunchroom program. I have also been in conversation with Michelle Musser of exploring expansion into another school district, but we would need her to be the Preceptor and would need additional students.

Included is a presentation flyer given at Ohio Northern University by Board Member Ms. Jamie Hunsicker promoting Bike Safety and Physical Activity in the Community: Kenton Hardin Family Bike Program.

## **2.03 Health Commissioner**

Dr. Kalyan Das turned over the floor to Union County Health Department Epidemiologist, Ms. Mary Merriman to present the Annual Communicable Disease Report for 2019. A total of 221 reported cases of Communicable Diseases was reported for 2019 which is a 13.3% decrease from 2018. The top five reported diseases for 2019 were Chlamydia, Hepatitis C, Influenza-associated hospitalizations, Gonorrhea and Campylobacteriosis. Chlamydia, Hepatitis C, Influenza-associated hospitalizations and Gonorrhea have been in the top five diseases since 2015 but there has been a decrease in Hepatitis C of 25.5% from the previous year. January Communicable Disease report for Hardin County was also given. The report indicated that there were 20 Communicable Diseases in Hardin County for the month of January which is an increase from 9 cases in December. She stated that the report does look different. This is a report that she gives once a year. There was discussion and questions. ODH Seasonal

Influenza Activity Summary for Ohio (MMWR Week 7) Week 9 – 15, 2020 was also included in the Board of Health report.

#### **2.04 Emergency Preparedness**

At the request of the Hardin County Commissioners, Mr. Kevin Risner and Mr. Mark Bishop represented Hardin County at the Ohio Opioid Litigation statewide meeting in Columbus. Participated in the meeting wherein attorneys from various parts of the country shared the current status of litigation against various entities involved in the manufacture, advertising, distribution and sale of opioids. A plan was presented for how funds received by Ohio through the litigation could be distributed to various jurisdictions within the state of Ohio. There are several lawsuits in the process at this time. The state of Ohio has come together with other states in a lawsuit. There is money that will be coming to the individual counties. It is likely that Ohio will receive over a billion dollars from litigation, Hardin County should receive approximately \$2 million over 18 years. Funds are earmarked for opioid abatement, treatment and prevention, law enforcement would probably have most of the funds. All details are not fully complete at this time. A foundation has been created to disperse these funds.

Mr. Risner is working on current grant deliverable projects. Meeting with community groups to discuss communication issues for one deliverable. Updating information for the Continuity of Operations Plan for a different deliverable.

He Participated in a planning meeting to prepare for the operation of a Regional Distribution Site. In case of major emergencies requiring dosages of medication for the entire population of the region or state, the Regional Distribution Site would be activated to distribute medications to each county.

KHHD continues to provide naloxone to law enforcement and first responders within the county. Mr. Risner provided six (6) units – 12 doses – of Narcan to the Hardin County Sheriff's office recently.

The Hardin County Healthcare Coalition met February 20. Discussed the recent Winter Storm Power Outage exercise, reviewed emPOWER data for Hardin County (data about electricity-dependent county residents), and reviewed a Hazard Vulnerability assessment for the county.

Beginning planning for a "Stop the Bleed" tourniquet training event in the county. This has been offered to schools, or any groups that would like to be trained. Officer Fenwick is our trainer for Hardin County.

#### **2.05 Drug Overdose Prevention Grant**

Mr. Mark Bishop's report was given. Combining of the Substance Abuse and the Hardin County Community Coalitions to Prevent Youth Substance Abuse to work as a team in Kenton and Hardin County. Attended the quarterly meeting for Prevention Partnership for Grantees in Dublin. Mr. Bishop also attended the Opioid Litigation meeting in Columbus where local communities come together as one.

Brochures were handed out to the following groups: Hardin County Libraries, Heartbeat of Hardin County, Prevention Coalition, Probation Personnel, and individuals facing addiction.

#### **2.06 Public Relations / PIO**

Ms. Kelsey Ralston reported that her coordinator was able to send 10 convertible seats this month and she has given out half of those as well, we received our OBB shipment of the 16 seats this month. That gives her a good number to get this spring started off well. The program continues to keep her busy averaging about 2 appointments a week. Glad to see so many kids riding safely!

Ms. Ralston has updated our website with pictures of the board members. All board members are represented. She invited everyone to have a look if you have time you can find them on our about page under Board of Health Information.

Other counties, annual reports were presented for examples, she is looking to make ours more friendly for both the public and hopefully more noticed by the advisory board. She will be working on the 2019 Kenton Hardin Health Department Annual Report for the Advisory Meeting on March 4, 2020.

Mr. Derek Dunson and Ms. Ralston have recently been working with Ridgemont FFA on a science fair project centered around food safety. She recently went to the school and worked with the students a bit on the project. This is a very good partnership.

She has also been working to learn a little more about the different reports we can get from Google analytics on the website. Recently found that average bounce rate (how quickly someone leaves your site after finding the page) is 60% and we are averaging about 50%, which is a good indication that we are keeping some of our users longer or looking at other pages.

Also, we have been given a Partnership guide from the Hardin County Fair this year. There is an available sponsorship of a golf cart and President, Mr. Bob Wood approved of the expense of \$200 and this would be a really good use of money that would be seen all over the fairgrounds for the duration of the fair week.

#### **2.07 Accreditation**

Nothing new at this time.

Strategic Plan review- Nothing at this time.

#### **2.08 Vital Statistics**

The vital statistics report was presented. In January, 74 certified death certificates were issued, 15 Death certificates were filed. In addition, 160 certified copies of birth certificates were issued, 16 birth verifications for government offices were made and 1 home births were filed.

#### **2.09 Administrative/Financial**

Ms. Dionne Staley gave the financial report for January 2020. A purchase order was presented for expenses for E000-E02, General Supplies for \$18,000. Ms. Jamie Hunsicker motioned to approve the purchase order. Angela Aaron seconded to motion. The motion passed with unanimous roll call vote. Ms. Jamie Hunsicker made a motion to approve a purchase order for E000-E21, General-Employee Appreciation for \$400. The motion was seconded by Ms. Angela Aaron. The motion passed with unanimous roll call vote.

She gave an update on the additional information requested by the Ohio Department of Health for the 2017 & 2018 Financial Audit. After reviewing our additional information, that information was accepted but a corrective action plan was required. The corrective action plan was submitted. ODH is in receipt of the plan and this Independent audit report review should be closed out shortly.

A motion was made by Ms. Jamie Hunsicker to accept the revised 2020 budget. It was seconded by Dr. Larry Oates. The motion passed with unanimous roll call vote. A motion was made by Ms. Jamie Hunsicker to accept the 2021 budget. It was seconded by Dr. Larry Oates. The motion passed with unanimous roll call vote.

There was a discussion regarding Ms. Staley's weekly hours. Ms. Jeryl Kissling made a motion to extend her weekly hours to 19 hours each week until April 30, 2020. Dr. Larry Oates seconded the motion. The motion passed with unanimous roll call vote.

**3.0 Board Continuing Education**

None

**4.0 Old Business**

None

**5.0 New Business**

Mr. Daryl Flowers reminded the Board of Health that the Annual Advisory Meeting will be March 4, 2020 at the Annex building in the 2<sup>nd</sup> floor meeting room at 7pm.

**6.0 Anniversary/Employee Recognition**

Ms. Jeryl Kissling presented a gift card to recognize Jennifer Newland's 4 years of service this month.

**7.0 Board President**

Mr. Bob Wood then directed the Board's attention to the Monthly Board Member Visitation Sign-In Sheet for visits since the last Board of Health meeting.

Election of officers were voted on. Mr. Chase Doll Nominated Mr. Robert Wood for the office of Health Board President and Ms. Jeryl Kissling for the office of Health Board Vice-President, all were in favor.

Committees are all the same as last year.

**8.0 Adjournment**

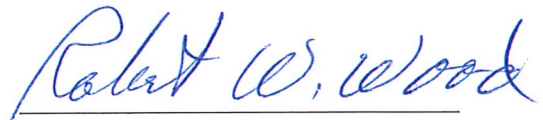
As there was no further business, Ms. Jamie Hunsicker made the motion to adjourn the meeting. Ms. Jeryl Kissling seconded the motion. The meeting was adjourned at 6:10pm.

The next meeting will be March 24, 2020 at 5:00 pm.

**ATTEST:**



Kalyan Das, MD  
Health Commissioner



Robert Wood  
Board President

