

The Kenton-Hardin General District Health board met in regular session at 5:00 p.m. on Tuesday, January 28, 2020 in the Kenton-Hardin Health Department Conference Room, Kenton, Ohio. The following board members were present: Ms. Jamie Hunsicker, Dr. Larry Oates, and Mr. Chase Doll, Ms. Angela Aaron, Ms. Jeryl Kissling. Employees present: Dr. Kalyan Das, Ms. Cindy Keller, Mr. Kevin Risner, Mr. Mark Bishop, Mr. Shane Lotts, Mr. Derek Dunson and Ms. Jackie Prater. Guests present: Township Trustee Mr. Daryl Flowers and Kenton Times Reporter Mr. Dan Robinson, Student, Ms. Rebecca Terry, Hardin County Commissioner Timothy Striker, Hardin County Commissioner candidates Mr. Robert Carder and Mr. Russell Blue.

1.0 Convention

1.01 Call to Order

Vice-President, Ms. Jeryl Kissling called the meeting to order at 5:00 pm, in the absence of board president, Mr. Bob Wood.

1.02 Pledge of Allegiance recited

1.03 Acceptance of Agenda

1.04 Approval of Minutes

A. December 17, 2019

After review of the minutes, Ms. Jamie Hunsicker made the motion to approve the December 17, 2019 minutes. Ms. Angela Aaron seconded the motion. The motion passed with a majority roll call vote,

1.05 Guests Presented

Ms. Cindy Keller, Nursing Director, introduced new employee Ms. Darlene Ellis, LPN who began work on December 12, 2019 to the board. Ms. Keller also introduced Ms. Rebecca Terry, nursing professor from the University of Findlay Nursing program, she has started her Doctorate work with us and is reviewing documents provided to her. Her project does have to be approved by her Doctorate Program, so she is working on her proposal.

Vice-President, Ms. Jeryl Kissling introduced Hardin County Commissioner candidates, Mr. Robert Carder and Mr. Russell Blue and each addressed the health board about their campaigns and objectives for the community. They both expressed how important it is to vote.

2.0 Committee Reports

2.01 Sanitarian/Environmental

Mr. Shane Lotts reported that he performed well permit inspections and the City of Kenton Jail inspection.

He stated that he will be performing water contractor inspections of those that are located in Hardin County and this is done every 5 years

A water shut off notice for Gilbert Myers, 260 Letson St, Kenton, was given and has now been paid (abated).

Trash and tires nuisance to owners, Bob & Tom Wingfield, at a rental property at 7335 SR 53, Forest and was given until February 9th to clean up. Tires to be removed between mid-February and early March per blessing of Pleasant Township and property owners.

Inspected 226 N. Main St., Mt Victory, for the village Mt Victory and 102 Main St., Mc Guffey for the village of Mc Guffey, for health violations per their codified nuisance ordinances.

Mr. Derek Dunson gave his report, he performed 37 routine food inspections. Completed several partial plan reviews for equipment or minor remodels. 2 - 30 Day inspections at No-Limit Nutrition and Jac & Do's Pizza. 3 Animal bite reports this month. (Quarantine/Vaccination Orders sent / stray animal letter).

5 Water samples were taken for the month.

Mr. Lotts and Mr. Dunson attended a Private Water program rules update at Union County Health Department on December 18, 2019.

2.02 Nursing

Director, Ms. Cindy Keller reported December and January totals, 275 immunizations, 4 lead tests, 16 TB screens, 107 BCMH patients, and 16 Help Me Grow families.

Ms. Cindy Keller gave her report. Healthy Lifestyles is in the process of reviewing and revising the By-Laws. The Coalition will be having officer elections this year and redoing the Strategic Plan.

Cribs for Kids have been distributed.

Help Me Grow program, Tracie Marshall went to Camp Hill, PA the week of January 13 – 17, 2020, for Parents as Teachers Model and Foundational Training and has been working on ODH HMG trainings. Ms. Keller stated that she is working on Quality Endorsement. Documentation must be submitted by April 1, 2020.

Ms. Keller indicated that there are 3478 Hepatitis A cases in Ohio as of January 27, 2020 with 82 Ohio counties having cases. Hardin County currently has 2 cases.

Nothing new on Project Dawn.

2.03 Health Commissioner

The Communicable Disease Report for December 2019 was given by Dr. Kalyan Das. Answered any questions that the Health Board had about the report.

2.04 Emergency Preparedness

Mr. Kevin Risner stated that the Kenton Times Newspaper published an article about Kenton High School Wildcat Connector intern Chaselyn Baier and her survey information about vaping in Kenton High School. Chaselyn will be interning with the health department during the current semester along focus on Community Connectors with Darlene Ellis, LPN. She may also continue her vaping research by offering to survey other Hardin County high schools, providing a more comprehensive look at the vaping landscape in all county schools.

Public Health Emergency Preparedness (PHEP) - Mr. Risner Submitted information to/through Union County for application for the continuation of the Public Health Emergency Preparation grant (FY21) that will begin July 2020. Total income from the FY21 PHEP grant for Hardin County would be \$65,427 with Union County receiving \$9,814.05 for its services, which will leave \$55,612.95 as income to Hardin County.

He also Submitted a grant deliverable for the PHEP grant – a new Multi-Year Training and Exercise Plan. The plan includes training and exercises for various areas, but with a priority area focusing on Pandemic Flu as required by ODH.

Submitted to ODH as a PHEP grant deliverable an After-Action Report/Improvement Plan (AAR/IP) composed as a follow-up to the December Pandemic Flu tabletop exercise. The only areas for improvement identified were “potential” areas of concern related to a need for additional volunteer personnel and security issues – each are issues that are beyond the absolute control of KHHD in planning.

KHHD continues to provide naloxone to law enforcement and first responders within the county. Law enforcement personnel are reporting anecdotally that more doses of naloxone are being needed to reverse overdoses likely due to the addition of fentanyl in the drug mixes.

Mr. Risner reported on the Hardin County Healthcare Coalition - An After-Action Report/Improvement Plan for the November Winter Storm Power Outage exercise that was conducted with the participation of various agencies within the county. The primary area for improvement that was identified was a need for additional transportation options within the county during emergency situations, primarily for dialysis clients who receive services within the county.

2.05 Drug Overdose Prevention Grant

Mr. Mark Bishop reported that one of the deliverables is taking classes on building coalitions. Mr. Bishop attended a Prevention Action Alliance Program on how to speak to your state representatives. February 20 is state advocacy day. He recently spoke to the Hardin County Commissioners regarding advocacy, gave them Project Dawn brochures and information. Met with the Substance Coalition and has had a meeting with Ms. Kimberly Reisinger from the hospital and Ms. Robin Oates with PVFF. Talk of combining both youth and adult coalitions. Using Healthy Lifestyles 501 C3 for this new coalition. Hardin County has a juvenile drug treatment program that is very much needed. The next meeting will be approximately February 17, 2020.

2.06 Public Relations / PIO

Ms. Kelsey Ralston reported that the car seat program continues to be busy. She currently has 3 families in need of at least 6 seats right now. She contacted her coordinator and she is sending me a donation of 10 convertible car seats that will probably be here this week. I will receive my next OBB shipment probably late February.

Ms. Ralston stated that she has started working with our Project Management Program that is Excel based. We have recently gotten the PHEP grant and accreditation entered into the system.

The Website has been updated with pictures of most of the board members. She asked that the board members look at it if they have time you can find them on our about page under Board of Health Information.

Ms. Ralston will be starting on the 2020 Annual Report. She will be working with the different program areas to help to eliminate spending a lot of time on reports that don't really get the recognition they deserve.

Mr. Derek Dunson and I have recently been working with Ridgemont FFA on a potential partnership for their project and a public health campaign. We are very excited to see how this partnership works together to bring information to the county. There is some great information and some interesting technology they have available to them. Currently the project is focusing on Food Safety.

2.07 Accreditation

PHAB site visit will be June 29 – 30, 2020. The agenda hasn't been set yet. Partners have been contacted about saving the date. Typically, community partners will be day 1 and board of health is day 2. There is a link to view a preparing for the site visit webinar.

CHIP (Community Health Improvement Plan) is final and was sent out to Health Board members with the meeting agenda. Board members Ms. Jeryl Kissling and Dr. Larry Oates participated along with Township Trustee Mr. Daryl Flowers. This was contracted through the Hospital Council, it was 4 meetings with agenda's for each with items to complete. The Health Department is lead on Developing a plan to do more work legislatively. Ms. Keller contacted Mr. Cord Everheart, Representative, John Cross's Assistant. He sent her an example of a plan.

Strategic Plan review- Nothing at this time.

2.08 Vital Statistics

The vital statistics report was presented. In December, 85 certified death certificates were issued, 21 Death certificates were filed. In addition, 101 certified copies of birth certificates were issued, 8 birth verifications for government offices were made and 5 home births were filed.

2.09 Administrative/Financial

Ms. Cindy Keller gave the financial report in the absence of Ms. Dionne Staley for December 2019. Purchase orders were presented for expenses for 2019 and for 2020. A motion to approve the purchase orders to finish paying expenses for 2019 was made by Ms. Angela Aaron, seconded by Dr. Larry Oates. The motion passed with unanimous roll call vote. A motion was made to approve the purchase orders for 2020 expenses by Jamie Hunsicker and Seconded by Dr. Larry Oates. The motion passed with unanimous roll call vote.

3.0 Board Continuing Education

None

4.0 Old Business

None

5.0 New Business

Mr. Daryl Flowers reminded the Board of Health that the Annual Advisory Meeting will be March 4, 2020 at the Annex building in the 2nd floor meeting room at 7pm. He also approached the board regarding advertising in the Hardin County Township Association 2020-2021 Roster Book Ms. Kelsey Ralston is to help with this. It was decided that this would be approved.

6.0 Anniversary/Employee Recognition

Ms. Jeryl Kissling presented gift cards to recognize the employees who began service with the Health Department in January. Dr. Kalyan Das has been serving for 9 years and Mr. Derek Dunson has been serving for 8 years.

7.0 Board President

Ms. Angela Aaron moved to go into closed session to discuss employee matters. Dr. Larry Oates seconded the motion. The motion passed with unanimous roll call vote. The board went into closed session at 5:50 pm. The Board of Health came out of closed session at 6:30 pm.

A motion was made by Mr. Chase Doll to renew Dr. Kalyan Das contract for Health Commissioner with an increase in wage at 1.5% above last year's contract amount. Dr. Larry Oates seconded the motion. The motion passed with unanimous roll call vote.

Ms. Jamie Hunsicker made a motion that a 1.5% wage increase be given to all full-time non-contract employees, beginning with February 2, 2020 payroll. Seconded by Mr. Chase Doll. The motion passed with unanimous roll call vote.

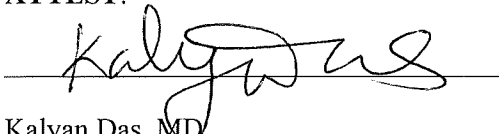
A motion was made by Ms. Jamie Hunsicker defer committee assignments and election of officers until the February 25, 2020 meeting. Dr. Larry Oates seconded the motion. The motion passed with unanimous roll call vote.

8.0 Adjournment

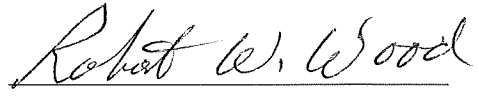
As there was no further business, Ms. Jamie Hunsicker made the motion to adjourn the meeting. Ms. Angela Aaron seconded the motion. The meeting was adjourned at 6:35pm.

The next meeting will be February 25, 2020 at 5:00 pm.

ATTEST:

A handwritten signature in cursive script, appearing to read "Kalyan Das", written over a horizontal line.

Kalyan Das, MD
Health Commissioner

A handwritten signature in cursive script, appearing to read "Robert W. Wood", written over a horizontal line.

Robert Wood
Board President

