

The Kenton-Hardin General District Health board met in regular session at 5:00 p.m. on Tuesday, June 23, 2020 at the Hardin County EOC and live on Facebook. The following board member was present by Web Ex: Dr. Larry Oates, Others Present; Mr. Chase Doll, Ms. Angela Aaron, Ms. Jeryl Kissling, Mr. Roger Crates, Ms. Jamie Hunsicker, and Mr. Robert Wood, Ms. Marty Gray. Employees present; Ms. Cindy Keller, Mr. Kevin Risner, Mr. Shane Lotts, Mr. Derek Dunson, Ms. Kelsey Ralston, Ms. Dionne Staley, and Ms. Jackie Prater, by Web Ex; Dr. Kalyan Das. Guests present Prosecutor Brad Bailey, Ashley Knippen with Hardin County Prosecutor's Office, Township Trustee Mr. Daryl Flowers, Hardin County Commissioner, Mr. Timothy Striker, Commissioner Elect, Mr. Fred Rush, Kenton City Council President, Mr. Joel Althausser, Kenton City Mayor, Lynn Jones Webb, State Representative, Mr. John Cross, Present by phone, Ms. Michelle Laubis.

## **1.0 Convention**

### **1.01 Call to Order**

President, Mr. Robert Wood called the meeting to order at 5:00 pm.

### **1.02 Pledge of Allegiance recited**

### **1.03 Acceptance of Agenda**

### **1.04 Approval of Minutes**

After review Ms. Jeryl Kissling made the motion to approve the May 26, 2020 minutes. Ms. Jamie Hunsicker seconded the motion. The motion passed with a majority roll call vote.

### **1.05 Visitors were presented**

Kenton City Mayor Lynn Webb spoke regarding the Kenton Nursing & Rehab COVID-19 outbreak and communication. Would like better communication between City and Health Department. There was much discussion about having a better working relationship. Concern with KNRC, at early stages the city was receiving a lot of calls. She called the health department to see what kind of message she could give to the public and did not get to talk to anyone. How can we move forward to a good working relationship? She had reached out to KNRC and they have been giving her updates. She would like to have a plan moving forward if this would happen again in the future. Ms. Jeryl Kissling has asked if the Mayor talked to the corporate office about the issues. She stated that she had not, only the facility. Mr. Joel Althausser, president of City Kenton Council, stated that the health board is welcome to any council meeting and would like to see more and better communication moving forward between the City of Kenton and the Health Board.

Representative John Cross stated that he had concerns regarding the COVID-19 response to the KNRC outbreak and communication issues with the health board. Nursing Director, Ms. Cindy Keller explained the process followed by the Ohio Department Health when there is an outbreak in a long term care facility. He had concerns about complaints, Board member, Ms. Jeryl Kissling stated that it is required to have these in writing. Mr. Shane Lotts also explained about regulations that are in place for health departments. Representative Cross wanted to know about the structure of the Hardin County Health Board and employees, a copy of the structure was given to him.

President, Mr. Robert Wood called Ms. Michelle Laubis as she was on the agenda but not in attendance at the meeting. She had questions regarding schools opening and the wearing of face masks. How is this going to play out? PIO, Ms. Kelsey Ralston stated that there isn't any guidance at this time for schools. Businesses must have written submission of exception for employees not able to wear a face mask. Social distancing should be observed all the times along with wearing a face covering.

## **2.0 Committee Reports**

### **2.01 Sanitarian/Environmental**

Mr. Shane Lotts, Environmental Director reported that he performed 3 well permit inspections, 3 Site Inspections and 6 – Twelve month sewage system inspections, 5 septic final inspections, 5 pool inspections.

Mr. Lotts presented bids for an EPA funded project for sewage replacement at 1028 CR 15, Harrod for Randy & Robin House. The project needs to have a motion to award the bid. 3 Bids were presented to the health board. After discussion, Ms. Jamie Hunsicker made the motion to award the bid for EPA funded sewage replacement to the lowest bid which was Gary Lugibihl Excavating Bluffton, Ohio, for \$13,400. Motion seconded by Ms. Marty Gray. The motion passed with a majority roll call vote.

Mr. Lotts also stated that the health department will not continue to inspect Mobile Home Parks in Hardin County for 2021. May be reconsidered for 2022.

Sanitarian Mr. Derek Dunson performed 1 food pre-licensing inspection for Table One, modifications still in progress. 23 Routine Food Inspections completed.

He had 1 Animal bite report that required quarantine/vaccination orders/stray letter. Mr. Dunson reported that he performed 1 well inspection and 4 water sample collections.

Mr. Dunson had 2 nuisance complaint inspections at 9887 CR 95 (Flora Street, Foraker), Kenton. 1 Nuisance was retracted. After investigating, this complaint, a high volume of trash was observed on the property and no visual signs of sewage was observed or smelled. The tank had recently been pumped by F & L Septic and was stated to be in working condition. The owner is making progress at this time and is scheduled for re-inspection on July 16, 2020.

### **2.02 Nursing**

Director, Ms. Cindy Keller gave her report, stating that there were no cribs given in June.

Help Me Grow continues to struggle connecting with some of our families on a virtual visit. There were 3 visits that did occur. However, again due to the politicizing of the current COVID-19, I have been prevented from completing visits with my families. I was however able to complete needed trainings and my Home Visiting Credential and my Home Visiting Supervisor Credential has been renewed for the next 2 years.

Healthy Lifestyles virtual meeting was cancelled. It was not possible to move forward with this meeting due to the current politicizing of the current COVID-19 situation. The current plan is to have that meeting on June 24, 2020. Last month election of officers and they will be installed at this next meeting.

Soft opening of Immunization Clinic was on Thursday the 18<sup>th</sup>. It went very well. We are going to be offering a choice of in clinic or curb side. For us curb side will be under the building in the parking garage. The nurses have done this for a few families and stated it worked very well and was much quicker with minimal contact. We will be offering this as an option. Have talked about doing a drive thru for 7<sup>th</sup> & 12<sup>th</sup> grade.

No Narcan distributions in May.

Increase awareness- We continue to use Facebook and web page to promote information. Kelsey continues to work on promotional opportunities. Most updates are to the current COVID-19 case numbers and guidance information that continually changes. Kelsey and Darlene are working on Facebook parent connectors.

**Accreditation-** A PHAB survey was completed and a thank you was sent to us.

**Strategic plan-** nothing at this time.

### **2.03 Health Commissioner**

Dr. Kalyan Das communicable disease report for May 2020 was given. No questions from the health board members.

## 2.04 Emergency Preparedness

Mr. Kevin Risner gave his report. He has been part of the KHHD staff that has been providing services as part of the Hardin County COVID-19 response at the Hardin County Emergency Operations Center. He stated that from the very beginning they had to plan for the very worst. He said that there were a lot of partners that cooperated. Our efforts have been very successful and so partners have begun to back off, the health department doesn't have any options to back off from. Decisions are being made according to the Ohio Revised Code (ORC).

Grant funding is now available to cover costs for Contact Tracing during the COVID-19 emergency. The second COVID grant (CT20) award totals \$34,289. Union County Health Department will not retain a percentage of this grant for Administrative services because language written into the grant preclude any significant amount from being retained by UCHD.

The final PHEP Deliverable for the current fiscal year now ending (FY20) is now complete and has been submitted. The deliverable was an update to the KHHD Emergency Operations Response Plan (ERP).

KHHD contracts with Union County Health Department for Epidemiological services. Each fiscal year a new contract is formalized between UCHD and KHHD for this purpose. The total funds for KHHD to pay for these services have traditionally been paid by income received from PHEP deliverables. The contract has traditionally been created for KHHD to remit four equal quarterly payments. The new contract for FY21 has a one-page addendum indicating that a more favorable payment schedule has been negotiated. The more favorable payment schedule will increase the likelihood that KHHD will be able to maintain the PHEP program budget in a positive accounting during the fiscal year (income from PHEP deliverables normally gain far less income during the first two quarters of the fiscal year). *The FY21 contract for Epidemiological services, along with the accompanying addendum, is now available for your review and acceptance.* It was decided that they would allow the County Prosecutor and wait until next month to approve.

Mr. Risner said that KHHD has received from ODH a set of 14 stanchions – Black Post Retracting Belt Barriers – for use primary at Point of Dispensing (POD) events to direct pedestrian traffic flow. The stanchions were purchased by ODH and sent to local health departments throughout the State of Ohio.

The Hardin County Healthcare Coalition (HCHC) has completed its required activities for the current fiscal year now ending (FY20). KHHD has received a payment of \$7,000 from Central Ohio Trauma System (COTS) for the completion of the required activities.

## 2.05 Drug Overdose Prevention Grant

The most recent KHHD Drug Overdose Prevention Coordinator has moved on to different activities. Risner will work additionally in this position until the completion of the current grant fiscal year ending August 31. There is one additional deliverable that can be completed for the grant. Mr. Risner will be finishing the grant until the completion time.

An application was submitted to ODH for continued funding of \$30,000 for FY21 to begin September 1. KHHD leadership has determined that we should withdraw that application and a communication has been sent to ODH to withdraw our grant application. It is our belief that activities performed through the Healthy Lifestyles Coalition can provide a more effective response locally to the substance abuse challenges within the county.

## 2.06 Public Relations / PIO

Ms. Kelsey Ralston did not have anything new to report. She received preliminary signs for the proposed 2020 Hardin County Fair. At this time, no decisions have been made for the fair.

## 2.08 Vital Statistics

The vital statistics report for May was presented. By Registrar Jackie Prater, 46 Certified death certificates were issued, 10 Deaths were filed. In addition, 60 certified copies of birth certificates were issued, 4 birth verifications for government offices were made and 4 home births were filed.

## 2.09 Administrative/Financial

Ms. Dionne Staley presented the financial report for May 2020.

Purchase Orders presented to be approved and signed:

- a. E000-E12 Contact Tracers \$11,000.00

A motion to approve the purchase order for \$11,000. was made by Ms. Jamie Hunsicker and seconded by Ms. Marty Gray. The motion passed with a majority roll call vote.

Appropriation Adjustments presented for approval and signed:

- b. E005-L01 Swimming Pool-Salaries increase \$700.00
- c. E005-L03 Swimming Pool-PERS increase \$150.00
- d. E002-H01 Trailer Parks-Salaries increase \$500.00
- e. E002-H03 Trailer Parks-PERS increase \$100.00

Ms. Staley also presented Appropriation Adjustments for approval and to be signed:

- f. E000-E12 General-Other increase \$13,000.00
- g. E002-H02 Campgrounds-State Fees \$200.00

Ms. Jeryl Kissling made a motion to approve the Appropriations Adjustments presented, Ms. Angela Aaron seconded the motion. The motion passed with a majority roll call vote.

### 3.0 Board Continuing Education

None

### 4.0 Old Business

None

### 5.0 New Business

Hardin County Commissioner, Mr. Tim Striker, introduced Mr. Fred Rush, commissioner elect and stated how much the commissioners appreciate what the Health Department has done for the county. He wanted to make sure if anyone needed a copy of the Health Department budget, which was passed in March of 2020, they could get one from him.

### 6.0 Anniversary/Employee Recognition

No Anniversaries

Ms. Jeryl Kissling read a statement from the health board thanking the health department staff for all the hard work they have done in the past months in keeping our county safe and healthy.

Hardin County Commissioner, Mr. Striker, introduced Mr. Fred Rush, commissioner elect and stated how much they appreciate what the Health Department has done for the county. He wanted to make sure if anyone needed a copy of the 2021 Health Department budget could get one from him which was passed in March of 2020.


### 7.0 Board President

President, Mr. Robert Wood asked for a motion to go into closed session at 7:00pm Ms. Jamie Hunsicker made a motion to go into closed session to discuss personnel. Ms. Marty Gray second the motion. The motion passed with a majority roll call vote. The board came out of executive session at 8:05pm. Ms. Jeryl Kissling stated that the board has decided to have salons and barber shops follow guidelines that were established previously and submit a Cleaning plan for approval.

### 8.0 Adjournment

As there was no further business, Ms. Jeryl Kissling made the motion to adjourn the meeting. Ms. Jamie Hunsicker second the motion. The meeting was adjourned at 8:15pm. The next meeting will be July 28, 2020 at 5:00 pm.

ATTEST:

  
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Kalyan Das, MD  
Health Commissioner

  
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Robert Wood  
Board President