

The Kenton-Hardin General District Health board met in regular session at 5:00 p.m. on Tuesday, May 26, 2020 at the Kenton Hardin Health Department, live on Facebook. The following board members were present by Web Ex: Mr. Chase Doll, Ms. Angela Aaron, Ms. Jeryl Kissling, Mr. Roger Crates, Ms. Jamie Hunsicker, Dr. Larry Oates and Mr. Robert Wood. Employees present: Ms. Cindy Keller, Mr. Kevin Risner, Mr. Mark Bishop, Mr. Shane Lotts, Mr. Derek Dunson, Ms. Kelsey Ralston, Ms. Dionne Staley, and Ms. Jackie Prater, by Web Ex; Guests present Prosecutor Brad Bailey by Web Ex: Township Trustee Mr. Daryl Flowers and Kenton Times Reporter Mr. Dan Robinson and Hardin County Commissioner, Mr. Timothy Striker.

1.0 Convention

1.01 Call to Order

President, Mr. Robert Wood called the meeting to order at 5:00 pm.

1.02 Pledge of Allegiance recited

1.03 Acceptance of Agenda

1.04 Approval of Minutes

After review Ms. Jeryl Kissling made the motion to approve the April 28, 2020 minutes and the Special Meeting on May 12, 2020. Mr. Chase Doll seconded the motion. The motion passed with a majority roll call vote,

2.0 Committee Reports

2.01 Sanitarian/Environmental

Mr. Shane Lotts, Environmental Director reported that he performed 4 well permit inspections, 6 Site Inspections and 3-12 month sewage system inspections.

Mr. Josh McBride submitted a variance request for 6354 CR 60. The existing house was torn down on 1.27 acres. When a house is torn down, then the property must comply with the 2-acre minimum as described in the Hardin County Sewage Rule Supplement of 2015 section 12 per 3701-29 of the Ohio Administrative Code. Mr. Lotts has a portion of the property that would work for a new house system. It was discussed by board members to see if more land could be purchased and more land isn't available. Mr. Roger Crates wanted to know about a Mound System for the property. A motion to approve the variance to install a septic system at 6354 CR 60 was made by Mr. Chase Doll and seconded by Ms. Jamie Hunsicker. The motion passed with a majority roll call vote.

Sanitarian Mr. Derek Dunson performed 2 mobile food pre-licensing inspections (Joyce's Homemade Carmel Sauce and Previte's Home Products & Middle Eastern Delicacies. Conducted 1 food plan review for Table One.

Dr. Larry Oates asked about investigations regarding COVID19 complaints. Mr. Dunson responded that he and Mr. Lotts are investigating complaints as they come in and are providing resources and information to the bars and restaurants as they open. Mr. Chase Doll added that he had heard what a good job they are doing. Ms. Jeryl Kissling added a question about swimming pools opening. They will need to have a pool inspection from submitted plans on how they will operate when open. Mr. Dunson will incorporate the food inspections along with the pool opening.

He had 3 Animal bite reports that required quarantine/vaccination orders/stray letter. Mr. Dunson reported that he performed 1 well inspection and 4 water sample collections.

2.02 Nursing

Nursing Director, Ms. Keller stated that there will be a \$34,000 grant thru December 2020 to hire Contact Tracers and will be ran through the PHEP grant. She asked with this grant, to increase nurse Ms. Darlene Ellis to full time status, an additional 15.5 hours per week with benefits and hire 2 independent temporary, contracted part time contact tracers as long as there is money provided by a grant. This needs to be addressed immediately. The Health Department will be paying Nurse Ms. Melissa Humble for 11 hours of contact tracing along with her other duties of Help Me Grow as PRN (as needed). Ms. Dionne Staley will also be paid out of the grant for financial duties and possibly a contact tracer. A motion was made by Ms. Jeryl Kissling to make Ms. Darlene Ellis a full-time employee with benefits immediately. Dr. Larry Oates seconded the motion. The motion passed with a majority roll call vote. A second motion was made by Ms. Jeryl Kissling to hire 2 temporary part time contracted contact tracers possibly 3, at a rate of \$13.00 per hour being paid for 1 contact tracer for up to 30 hours and for 1 up to 60 hours per pay, as long as there are grant funds available to cover the costs. Ms. Angela Aaron second to motion. The motion passed with a majority roll call vote.

Director, Ms. Cindy Keller gave her report stating that there has been 1 crib given in May, it was a porch drop off. Education is provided via a DVD that is included. This is the current approved distribution method through ODH and Cribs for Kids.

Help Me Grow- All families have been sent a letter on continuation of virtual visits. We did offer Zoom to anyone who would like to do that. Currently most visits have been done by phone conference. We are mailing information and have mailed forms that required signatures, but to date have not gotten anything back from any families. The mailing did include an addressed and postage paid envelope. We will start documenting verbal agreements. We currently have 13 families.

Healthy Lifestyles had a virtual meeting May 20th. The Coalition is trying to pick up where it left off. Agenda includes election of officers and revisions on by-laws. Discussion on how to do activities in a virtual mode. Rebecca Terry, nursing professor from University of Findlay Nursing is continuing to work with us through her Doctorate. On Tuesdays she is helping with phone calls and contact monitoring.

She also stated that there will be immunization clinic to start by appointment scheduled as of June 18, 2020. This will be with only one person to bring the child and the adult will need to wear a mask and have temperatures taken. Every precaution will be taken for safety. Appointments will be far enough apart to clean rooms after each use. Drive thru clinics will be considered for 7th -12th grade. This will be planned at a later date.

Dr. Larry Oates had a question regarding any COVID 19 hotspots in the county. Ms. Keller stated that she was notified on May 21, 2020. There was a 1 ½ hour call with the us, the facility and ODH for guidance. There will be a visit to the facility by ODH.

2.03 Health Commissioner

Dr. Kalyan Das communicable disease report for May 2020 was given by Mr. Cindy Keller. No questions from the health board members.

2.04 Emergency Preparedness

Mr. Kevin Risner gave his report. He has been at the EOC as part of the response for COVID-19. KHHD is the lead agency in the EOC activities with the overall guidance of the Hardin County EMA Director Mr. Jake Burgbacher providing EOC supervision.

KHHD has received notice of two separate COVID-19 grant awards that will provide additional funds to support the KHHD COVID-19 response. The first grant award was for \$27,879, of which Union County Health Department will retain 15% for their services of administering the PHEP grant program. The second grant award notice was for an additional \$13,097, of which UCHD will retain 15%. The total COVID-19 grant award KHHD can anticipate from these two additional funding awards, after the UCHD share is deducted, is \$34,839.60. The funds are being budgeted to cover hours worked by KHHD staff during the COVID-19 response and for one

contract of a non-KHHD employee for work continuing at the Hardin County EOC where KHHD is the lead agency. Dr. Larry Oates motioned to approve this contract to invoice and receive funds and Ms. Jamie Hunsicker seconded the motion. The motion passed with a majority roll call vote.

Additional grant funding is also be awarded to cover costs for Contact Tracing during the COVID-19 emergency. The second COVID grant (CT20) award totals \$34,289. UCHD will retain a percentage of this grant as well for Administrative services. The amount of the percentage UCHD will retain may not yet be established since the grant award includes language concerning the percentage of funds that can be applied to Administrative costs.

Most of the remaining Deliverables for the FY20 PHEP grant period, beginning during the March time frame, were truncated in some fashion to provide a preponderance of time to work on COVID-19 response activities. The Deliverables that were simplified are still being expensed to ODH at the same Deliverable amounts originally set. The final Deliverable of the fiscal year (not truncated, with work currently in progress) will be due at the end of the fiscal year, June 30.

An application has been submitted for the new Violence & Injury Prevention Grant (Drug Overdose Prevention Grant) for the next grant year in the amount of \$30,000, this is the same amount as this grant year ending August 31, 2020.

The Hardin County Healthcare Coalition is actively communicating as part of the COVID-19 response. Weekly WebEx meetings have been held with Long-term care facilities in the county as well as other agencies that provide health services to Hardin County Senior Citizens. Particular attention has been directed toward the Long-term care facilities as they are considered especially vulnerable as congregate housing of a population that is part of a high-risk group. An invoice went to COTS (Central Ohio Trauma System) for \$7,000 for the coalition towards deliverables.

2.05 Drug Overdose Prevention Grant

Mr. Mark Bishop gave his report to the board, in the last couple months hard liquor sales have increased by 75%, one Ohio county had a 50% increase of drug abuse, another county recorded 37 overdose deaths. Those are the Immediate statistics we know about while experts are sure many hidden stories will surface as time goes on.

Family Treatment Court resumed this month. A majority lapsed back into drug abuse. Several attributed they were alone with too much downtime. Then they received a stimulus check. Area hospitals reported Narcan use per patient since the start of covid-19 'stay at home.

Mr. Bishop will be speaking to the Lifeworks Graduating class of 2020.

The Hardin County Coalition will be receiving a \$500 check from the Hardin County Community Fund. There will be a Zoom meeting for the June joint coalition.

2.06 Public Relations / PIO

Ms. Kelsey Ralston said that she has spoken with my Ohio Buckles Buckeyes program regional coordinator and discussed possible alternative car seat appointments going forward. We are still working out how this will be handled going further, trying to limit contact and do installation safely. She is working with her regional coordinator on maybe getting a video to help them install the car seat themselves.

Ms. Ralston has been working with Ms. Darlene Ellis on some Parent Connector information that has been shared over the past month on different topics. So far, we have covered sun safety and ticks, I am currently working on mosquito information. We will continue to work on these parent connector activities that we can conduct through social media mainly and other safe activities.

She is continuing to share information on Coronavirus and other information passed down from the state and answers most all of the questions asked through our social media. She also is in contact with the health department PIO groups through email and phone, and keeping track of numbers and reports given, as well as listening to the governor's speech when he gives them. As well as keeping the website as up to date as possible with all the information available.

2.07 Accreditation

Everything has been suspended for 90 days.
Strategic Plan review- Nothing at this time.

2.08 Vital Statistics

The vital statistics report for April was presented. By Registrar Jackie Prater, 79 Certified death certificates were issued, 23 Death certificates were filed. In addition, 54 certified copies of birth certificates were issued, 4 birth verifications for government offices were made and No home births were filed.

2.09 Administrative/Financial

Ms. Dionne Staley presented the financial report for April 2020. It was decided that she would present the report from Quick Books and not the Excel spreadsheet also.

She presented Purchase Orders for approval and to be signed:

- a. E000-E12 Angela Miller \$3,360.00
- b. E000-E12 Mark Bishop \$13,000.00
- c. E000-E08 Hardin County Commissioners \$12.89
- d. E000-E12 Various Vendors for General-Other \$2,300.00
- e. E005-L02 Various Vendors for Swimming Pool-State Fees \$100.00
- f. E002-H02 Various Vendors for Campgrounds-State Fees \$200.00
- g. E010-S09 Various Vendors for Infrastructure-Contracts \$500.00

Ms. Jamie Hunsicker made a motion to approve the Purchase Orders. Ms. Angela Aaron seconded the motion. The motion passed with a majority roll call vote.

She also presented Appropriation Adjustments for approval and to be signed:

- h. E000-E12 General-Other increase \$13,000.00
- i. E002-H02 Campgrounds-State Fees \$200.00

Ms. Jamie Hunsicker made a motion to approve the Purchase Orders. Ms. Angela Aaron seconded the motion. The motion passed with a majority roll call vote.

Attached is a copy of the 2021 Subdivision Allocation Report. I have the certificates completed to be sent to the Fiscal Officers of the Townships and Villages. These need to be signed by Bob and Dr. Das.

3.0 Board Continuing Education

None

4.0 Old Business

None

5.0 New Business

Commissioner Tim Striker stated that he was pleased with our service and wanted to let us know that he thinks we are doing a great job.

6.0 Anniversary/Employee Recognition

Ms. Kelsey Ralston was recognized for her years of service to the department with a gift card.

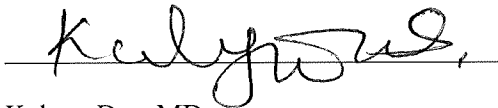
7.0 Board President

President, Mr. Robert Wood asked for a motion to go into closed session At 6:04pm Ms. Jeryl Kissling made a motion to go into closed session to discuss personnel. Mr. Chase Doll second the motion. The motion passed with a majority roll call vote. The board came out of executive session at 6:24pm. Ms. Jeryl Kissling made a motion to reimburse Ms. Kelsey \$222 for her flight from Florida during the pandemic outbreak which will be taken out of the COVID-19 Grant monies. Ms. Jamie Hunsicker seconded the motion. The motion passed with a majority roll call vote.

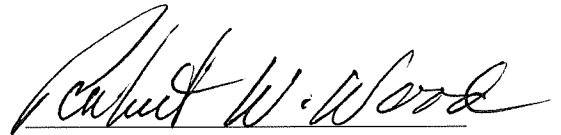
8.0 Adjournment

As there was no further business, Ms. Jeryl Kissling made the motion to adjourn the meeting. Ms. Jamie Hunsicker second the motion. The meeting was adjourned at 5:41pm. The next meeting will be June 23, 2020 at 5:00 pm.

ATTEST:



Kalyan Das, MD
Health Commissioner



Robert Wood
Board President