

The Kenton-Hardin General District Health board met in regular session at 5:00 p.m. on Tuesday, February 23, 2021 at the Hardin County Annex. The following board members all present by WebEx; Ms. Jeryl Kissling, Ms. Jamie Hunsicker, Mr. Robert Wood, Ms. Marty Gray, Dr. Larry Oates, and Ms. Angela Aaron, Mr. Chase Doll. Employees present by WebEx; Ms. Cindy Keller, Dr. James Canterbury, Ms. Melissa Humble, Mr. Kevin Risner, Ms. Kelsey Ralston, Ms. Dionne Staley, Ms. Jackie Prater, Mr. Shane Lotts, Mr. Derek Dunson. Guests present by WebEx; County Commissioner Mr. Fred Rush, Kenton Times reporter Mr. Dan Robinson, and Kenton City Mayor Lynn Webb, Township trustee Daryl Flowers.

1.0 Convention

1.01 Call to Order

President, Mr. Robert Wood called the meeting to order at 5:00 pm.

1.02 Pledge of Allegiance

1.03 Acceptance of Agenda

1.04 Approval of Minutes

After review Ms. Jamie Hunsicker made the motion to approve the January 26, 2021 minutes. Ms. Marty Gray second the motion. The motion passed with a majority roll call vote.

2.0 Committee Reports

2.01 Sanitarian/Environmental

Mr. Shane Lotts, Environmental Director reported in the agenda, that he performed 5 Site Inspections.

Mr. Lotts and Mr. Dunson have spent time working on COVID 19 response with numerous phone calls and emails.

Sanitarian Mr. Derek Dunson completed 44 Routine Food Inspections, 1 Food Plan Review. He also collected 6 Water samples. Mr. Dunson also Had 2 animal bites, 1 dog and 1 cat.

Mr. Dunson is also working with the Hardin County Fair Board and reviewed plans for the Hardin County Consignment Sale event in March. Plan review was done on a food truck and Mr. Dunson hasn't heard anything since then regarding licensing.

2.02 Nursing

Ms. Melissa Humble said there were no updates in any of the programs. She also stated that the COVID 19 Vaccine Clinics at the fairgrounds are going well. There will be COVID vaccines given on Thursdays in the office starting in March.

She will start ordering cribs to give out for the Cribs for Kids Program.

Help Me Grow has some rule changes to follow their model instead of ODH, which will make it easier. These are positive changes for the program.

2.03 Health Commissioner

Ms. Cindy Keller said that KHHD is moving forward with the ArmorVax program. All documents have been submitted and staff will be trained soon. State is pushing for the Vaccine Management System to be a central scheduling system. There is a lot of discussion and concern across the state with Health Departments, the biggest is that it does not have all of the components needed by Health Departments and that the state is trying to make a one size fits all system for all providers, including hospital, private pharmacies, FQHC's and health departments, as well as those other providers that do not fit into these categories. Many of us already have workable systems in place and there are significant issues with integration. In addition, systems and process are not the same. I did reach out to Joe Mazzola in Franklin County, who works closely with state and uses ArmorVax and was advised to

move forward with ArmorVax. It will be some time before the State is going to be able to make VMS workable across the providers. If we would need to switch, there is no timeframe or penalty to do so. She also stated that ArmorVax will do reminders for scheduled appointments, all nurses would have to do is put lot and vaccine location in the system. Training is set up for Thursday morning this week. Jeryl wondered who is going to train for this, Cindy stated that Jen Newland, Kelsey Ralston, Melissa Humble and herself will be the ones to be trained. Nurses will be trained later. It will be a time saving tool.

The state released a Covid vaccine excel sheet summary of doses sent and those provided to our community. We do know that those numbers are again somewhere between 1 to 3 weeks behind. Kenton Hardin Health Department is however looking good on our provision of vaccine. According to the state numbers we sit at 64% along with about 50% of the Health Departments across the state. We do appear to be right on track with our distribution. We also experienced fewer issues based on reports from other counties with the winter storm issues. The staff, our partners and volunteers are doing an excellent job.

Training and transition-Continues to move forward. There have been a few struggles with time to do more detailed training in DON programs. Slight changes in regard to clinics will take place. What this means is that the clinics are flowing very well, and we do not need to have multiple people at each clinic who are in charge. Melissa and Kevin have been at every clinic and Dr. Canterbury at about 60% to 70% of the clinics.

She gave the Disease Report for January 2021, as well as December and November 2020, which was not provided to us on those months. She asked if anyone had any questions. There will be 2020 annual disease report education with the Board of health in the future.

COVID numbers are decreasing so we hope to see Hardin County go from red to orange, but that will be based on metrics that the state follows, and we know that the state is at least 2 weeks behind us.

Ms. Keller stated that AOHC gave an update on SB 22 & HB 9, they are still in private negotiations over these bills. No decisions made at this time.

Ms. Kelsey Ralston and Ms. Keller are working diligently on addressing Accreditation documents. It is a slow cumbersome process. Although we can pull out newer documents for some of the domains and standards, many still require we go back for now more than 5 years to find replacement documentation or additional documentation. Staff is being very supportive in allowing us time to work on the documents.

Strategic plan- No updates.

2.04 Emergency Preparedness

Mr. Kevin Risner gave his monthly report, he is continuing to work on FY21 PHEP deliverables. Most deliverables this year are related to COVID response activities.

He is presenting two COVID grant contracts with Union County Health Department for acceptance. The CT21 (Contact Tracing) grant is for an amount of \$21,706. Ms. Jamie Hunsicker made the motion to approve, Ms. Marty Gray seconded. The motion passed with a majority roll call vote. The next grant is EO21 (Enhanced Operations) grant is for an amount of \$89,077. Ms. Jamie Hunsicker made the motion to approve, Dr. Larry Oates seconded. The motion passed with a majority roll call vote. The Hardin County Prosecutor has reviewed each contract and affixed his signature.

Mr. Risner provided information about a grant that will be \$10,000 for a position of volunteer coordinator. We will be putting an ad out to hire a contracted part time volunteer coordinator utilizing this grant. There is only one deliverable due in June and then we will be paid for this. This will help to take some things off our to do list. That person will make sure that we have volunteers for our clinics, touching base with EMS and local community groups.

COVID-19 vaccinations clinics are continuing at the Hardin County Fairground. Preliminary work is underway to establish a contract with the Hardin County Fair Board to compensate the Fair Board for additional costs incurred by KHHD operating vaccination clinics at that location. The amount of the contract has not yet been determined, although it is the intention of KHHD to compensate beyond the basic threshold of extra heat bills and other costs associated with the KHHD presence.

KHHD has provided several doses of Narcan to the Kenton Police Department after a multi-county incident occurred which caused the Police Department to determine they should have additional doses on hand in their department.

Mr. Risner is continuing monthly conference call communication with Healthcare Coalition participants to share information and maintain up-to-date information about COVID-19 activities, if any. Currently, there are not significant concerns related to COVID-19.

2.05 Public Relations / PIO

Ms. Kelsey Ralston stated that she is still working on accreditation documents. She is working with the regional car seat coordinator to give car seats out. There were 6 car seats given out by the coordinator here at the office. Ms. Ralston has given one shipment back to the coordinator that was in storage to redistribute and she stated that there should be another shipment coming at the end of February.

2.07 Vital Statistics

The vital statistics report for January 2021 was given to the board - 98 Certified death certificates were issued, 26 Death Certificates were filed. In addition, 110 certified copies of birth certificates were issued, 7 birth verifications for government offices were made and 4 home birth was filed.

2.08 Administrative/Financial

Ms. Dionne Staley gave the Financial Report for January 2021

Purchase Orders need Approved and Signed:

21-0382 E000-E02 \$25,000.00

21-0056 E000-E12 \$35,000.00

A motion to approve the purchase orders was made by Ms. Jamie Hunsicker and seconded by Ms. Marty Gray. The motion passed with a majority roll call vote.

Appropriation Need Approved and Signed:

E000-E02 \$25,000.00

A motion to approve the appropriation was made by Ms. Jamie Hunsicker and seconded by Ms. Marty Gray. The motion passed with a majority roll call vote.

A motion was made to approve the 2022 Budget by Mr. Chase Doll and second by Ms. Marty Gray. The motion passed with a majority roll call vote.

3.0 Board Continuing Education

None

4.0 Old Business

None

5.0 New Business

Mayor Lynn Webb reminder that the City of Kenton still have disposable masks to distribute. She wanted to thank Mr. Lotts for giving a response letter for the old McKittrick Hospital demolition. The City of Kenton is continuing snow removal downtown. She wanted to thank Mr. Derek Dunson for taking care of the food truck situation.

Hardin County Commissioner Mr. Fred Rush reported that they have appreciated Ms. Keller coming 2 times a month for updates on the Health Department activities but it has been decided that 1 time a month will be sufficient with the COVID numbers going down. He also stated that the courthouse will be having new windows installed. Should be finished in May or June.

Dr. Canterbury deputy health commissioner stated that he is impressed with how the office staff has been helping him, especially Ms. Cindy Keller.

Mr. Daryl Flowers, township trustee representative, wanted to remind everyone that the Advisory Council Meeting will be March 10, 2021 at 7pm by WebEx.

6.0 Anniversary/Employee Recognition

Mr. Derek Dunson (January) and Ms. Jennifer Newland were recognized for years of service.

7.0 Board President

Ms. Marty Gray motioned to go into closed session at 6:09pm to discuss personnel recognition. Ms. Angela Aaron seconded the motion. The motion passed with a majority roll call vote.

The Board came out of closed session at 6:51pm.

Ms. Marty Gray made a motion to accept Ms. Dionne Staley's Contract at \$20.00 per hour with an Evergreen Clause to have an end date in one year. There will be a 30-day clause. Hours flexible with demand. Dr. Larry Oates second the motion. The motion passed with a majority roll call vote.

Ms. Marty Gray made a motion to give a wage adjustment to Jennifer Newland of and additional \$3.00 total wage of \$17.71 per hour. Dr. Larry Oates seconded the motion. The motion passed with a majority roll call vote.

Ms. Marty Gray made a motion to give a wage adjustment to Kevin Risner of \$23.00 per hour. Seconded by Dr. Larry Oates. The motion passed with a majority roll call vote.

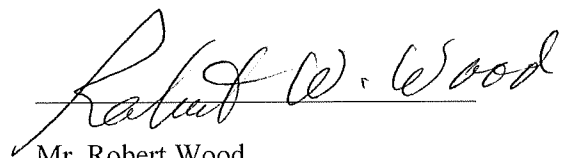
8.0 Adjournment

As there was no further business, Ms. Marty Gray made a motion to adjourn the meeting. Dr. Larry Oates second the motion. The motion passed with a majority roll call vote. The meeting was adjourned at 6:51pm. The next meeting will be March 23, 2021 at 5:00 pm.

ATTEST:



Ms. Cindy Keller, MSN, RN
Health Commissioner



Mr. Robert Wood
Board President