

The Kenton-Hardin General District Health board met in regular session at 5:00 p.m. on Tuesday, October 27, 2020 at the Hardin County Annex, second floor meeting room. The following board members present; Mr. Chase Doll, Ms. Jeryl Kissling, Ms. Jamie Hunsicker-virtual, Mr. Robert Wood, Ms. Marty Gray, Dr. Larry Oates, and Ms. Angela Aaron, Mr. Roger Crates. Employees present; Ms. Cindy Keller, Mr. Kevin Risner, Mr. Shane Lotts, Ms. Kelsey Ralston. Guests present: County Commissioner Mr. Timothy Striker, Township Trustee Mr. Daryl Flowers, Kenton Times reporter Mr. Dan Robinson and Doctorate Student Ms. Rebecca Terry.

1.0 Convention

1.01 Call to Order

Vice President, Ms. Jeryl Kissling called the meeting to order at 5:00 pm.

1.02 Pledge of Allegiance recited

1.03 Acceptance of Agenda

1.04 Approval of Minutes

After review Dr. Larry Oates made the motion to approve the September 22, 2020 minutes. Mr. Chase Doll second the motion. The motion passed with a majority roll call vote.

2.0 Committee Reports

2.01 Sanitarian/Environmental

Mr. Shane Lotts, Environmental Director reported that he performed 7 well permit inspections, 6 Site Inspection and 2 twelve-month sewage system inspections, 2 septic final inspections.

He reported that the EPA funded project for sewage replacement at 4967 CR 80, Alger has been given approval to go ahead on October 20, 2020 with the project to be installed by Tyler Vanderpool.

The Cost Methodology was presented by Mr. Lotts for the 1st reading of the food fees for approval. Mr. Robert Wood made a motion to accept the 2021 food fees with no change. Ms. Marty Gray seconded the motion. The motion passed with a majority roll call vote.

Mr. Lotts and Mr. Dunson have spent time working on COVID 19 response with numerous phone calls and emails.

Sanitarian Mr. Derek Dunson completed 22 Routine Food Inspections, 3 food vending inspections, 1 Food Facility pre licensing inspection for Our Place Family Dining, 1 Temporary food inspection, 1 Plan review packet for Walter 5 (which is on the north side of the square, Kenton), Skinny's COVID reopening plans, ODH 3 hour phone training for food inspection report writing, 2 Animal bite reports, 7 Water sample collections and 5 well permit inspections.

2.02 Nursing

Ms. Cindy Keller, Nursing Director said there were no updates for Healthy Lifestyles.

Ms. Keller did not include any clinic numbers for the past month as there was no time.

Help Me Grow – Parents as Teachers Quality Endorsement and Improvement, KHHD achieved Blue Ribbon designation, once earned, the Blue Ribbon is valid for four years. This is a great accomplishment.

Ms. Keller said that they are moving forward with the CQI Project. Remote plan will be completed soon and should be presented at the November meeting.

Ms. Keller stated that at this time, we are in a surge, there are currently 58 COVID cases as of today and over 100 contacts to keep up with. There have been several cases sent to ODH to help. We have contacted Ohio Northern University Healthwise about helping with vaccines.

2.03 Health Commissioner

No Communicable Disease Report this month. Union County has hired a new epidemiologist and a part time one that will only be working with COVID only.

2.04 Emergency Preparedness

Mr. Kevin Risner gave his report and he is continuing to work on FY21 PHEP deliverables. Most deliverables this year are related to COVID response activities. He has also started as a contact tracer for KHHD.

He said the local health departments have been directed to begin planning for distribution of COVID-19 vaccinations and the health department has started the planning process. There have been weekly COVID-19 calls share information about vaccination information. During staff education day, the community wide Point of Distribution plan at the Hardin County Fairgrounds for was reviewed. This will include many community stakeholders and will require the recruitment of several volunteers.

The Village of Forest has started planning for the 2024 Eclipse where they are expecting a lot of people because they are a prime area for viewing. Mr. Risner stated that he has had conversations with the village about having a table-top exercises in advance.

He also stated that KHHD is continuing to re-supply Narcan for first responders within Hardin County.

Due to low numbers of Medical Reserve Corps volunteers locally, the Hardin County MRC unit has been deactivated for the present time.

2.05 Public Relations / PIO

Ms. Kelsey Ralston has been reporting on COVID-19 2 times a week instead of everyday. She has been doing contact tracing also.

2.07 Vital Statistics

The vital statistics report for September - 52 Certified death certificates were issued, 16 Death Certificates were filed. In addition, 101 certified copies of birth certificates were issued, 12 birth verifications for government offices were made and 1 home birth was filed.

2.08 Administrative/Financial

Financial Report was reviewed, due to Ms. Dionne Staley being in quarantine, she was not able to attend. The list of additional Purchase Orders and Appropriations will need to be approved at a later date. A report given in the agenda was that KHHD received \$154,449.07 in Cares Act Money for Payroll from March 1, 2020 to the first pay in October 2020.

3.0 Board Continuing Education

None

4.0 Old Business

None

5.0 New Business

None

6.0 Anniversary/Employee Recognition

Ms. Tracie Marshall has been employed at the Health Department for 2 years.

7.0 Board President

The board wanted to thank the staff for all the hard work during this busy time. Commissioner Tim Striker reported that there will be more Cares Act money available before the end of the year. Ms. Marty Gray motioned to go into closed session to discuss personnel hiring matters at 5:32pm. Mr. Angie Aaron seconded. The motion passed with a majority roll call vote. The board came out of session at 6:20pm. Ms. Jamie Hunsicker made a motion to give nurse Ms. Tracie Marshall would receive a pay increase of \$2.25 per hour. Ms. Marty Gray Seconded the motion. The motion passed with a majority roll call vote. Ms. Marty Gray motioned to hire a part time contracted contact tracer to come out of COVID money. Ms. Jamie Hunsicker seconded to motion. The motion passed with a majority roll call vote.

8.0 Adjournment

As there was no further business, Mr. Bob Wood made the motion to adjourn the meeting. Ms. Marty Gray second the motion. The motion passed with a majority roll call vote. The meeting was adjourned at 6:24pm. The next meeting will be November 24, 2020 at 5:00 pm.

ATTEST:

C Keller MSN, RN

Ms. Cindy Keller, MSN, RN
Deputy Health Commissioner

Robert W Wood

Mr. Robert Wood
Board President