

The Kenton-Hardin General District Health board met in regular session at 5:00 p.m. on Tuesday, April 27, 2021. The following board members all present: Ms. Jeryl Kissling, Ms. Jamie Hunsicker, Mr. Robert Wood, Ms. Marty Gray, Dr. Larry Oates, and Ms. Angela Aaron, Mr. Chase Doll. Employees present: Ms. Cindy Keller, Dr. James Canterbury, Mr. Kevin Risner, Ms. Kelsey Ralston, Ms. Dionne Staley, Ms. Jackie Prater, Mr. Shane Lotts, Mr. Derek Dunson, and Ms. Tia Hamilton. Guests present: Kenton Times reporter Mr. Tim Thomas, Township trustee Daryl Flowers.

1.0 Convention

1.01 Call to Order

President, Mr. Robert Wood called the meeting to order at 5:00 pm.

1.02 Pledge of Allegiance

1.03 Acceptance of Agenda

1.04 Approval of Minutes

After review Ms. Angela Aaron made the motion to approve the March 23, 2021 minutes. Dr. Larry Oates second the motion. The motion passed with a majority roll call vote.

2.0 Committee Reports

2.01 Sanitarian/Environmental

Mr. Shane Lotts, Environmental Director reported in the agenda, that he performed 7 Site Inspections and 3 well permits. He has spent most of his time working on COVID related activities which included phone calls, emails, onsite investigations and helping with Covid clinics.

Mr. Lotts asked if there were any questions about the Festival, Carnival and Fair Food Inspection notification stating that as of March 1, 2021, the Kenton Hardin Health Department will only inspect food operations that have paid for a temporary license, and not the mobile food operators who carry a yearly license issued by our Department or another in the state.

Mr. Lotts stated that there is a contract now with Ohio EPA Water Pollution Control Loan Funding. This has been completed yearly to receive funding to help qualifying homeowners who may financially need help to replace their sewage systems.

Nuisances - Albie & Wilma Borntreger located at 22583 CR 190, Mt. Victory. Had dead goats, this office issued an order for their burial and within 48 hours on March 25, 2021, the nuisance was abated.

Aldon & Cheryl Low located at 8270 SR 68, Dunkirk. Inspected the property and submitted a letter of health concerns to the Hardin County Prosecutor's office for purposes of helping Pleasant Township for cleanup.

Tammy Warren owner of a property located at 908 E. Cooper Street, Kenton. A 30-day order was issued for water service to be restored as there was a water leak, by April 29, 2021. Water line has since been fixed.

Jessica Gibbins located at 352 N. Cherry Street, Kenton. A 30-day order was issued for water service to be restored by May 1, 2021. Mr. Lotts does not know if there is someone living there as it is a rental.

Martin & Kathy Guyton located at 300 – 306 W. Franklin Street, Kenton. A 30-day order was issued for water service to be restored by May 9, 2021. This nuisance has been filed in Court, so there will be an extension given.

Inspected a property at 227 Harrison Street, Kenton for purposes of cleanup/teardown by the City of Kenton.

Township Trustee Mr. Daryl Flowers stated that the Hardin County Prosecutor has come up with a plan for townships to get properties cleaned up. The cleanup charge goes back on the taxes. This seems to be a good process and gets results.

Mr. Derek Dunson performed 13 routine food inspections, 1 Temporary food application & Inspection (Rhinehart Church). Approved plans and pre-license inspections for 3 mobile food concession trailers (Buerger's Fries and More). A 30-day inspection for Subway in Ada was completed, as well as a Plan Review for Memorial Park Golf Club and reviewed partial plans for a renovation at Jump-n-Jims. He also attended an on-line training through the Ohio Department of Health Food Safety Division on Mobile and Temporary food inspections. Collected 6 Water samples to test for bacteria. 1 Cat bite was reported. Went with Mr. Lotts for a nuisance complaint at 22583 CR 190, Mt. Victory. Mr. Dunson continues to help Ms. Ralston with accreditation materials as needed. He stated that he is still answering questions and conducting inspections regarding Covid-19 related matters and helping with registration at the Covid Clinics at the Fairgrounds.

2.02 Nursing

Director of Nursing Melissa Humble reported that at this time the 1st shot of Moderna Covid vaccine is now given on Wednesday's, by appointment and has been moved to the Health Department, the Second doses are given on Mondays and at this time and are still at the Fair Grounds from 12:30 to 2:30pm. Vaccines for children have started and immunizations are given by appointment on Thursdays.

2.03 Health Commissioner

Health Commissioner, Ms. Cindy Keller reported on HB 110 would affect City Health Departments under 50,000 population. There will be a feasibility assessment completed, in the future the state would like to see just 88 health departments, just one for each county.

Ms. Keller stated that the J & J Covid vaccine is no longer on hold. Drive thru clinics continue for the 2nd dose on Mondays at the fairgrounds. 1st dose clinics are poorly attended and have been moved by appointment to the health department on Wednesday afternoons. The clinic on Wednesday, April 14th had under 40 people show up. The Clinic on the 21st at the fairgrounds was not held. An outreach clinic was held in Alger per request of the Alger Mayor Mr. Summa, with only 4 people coming for vaccines. This is occurring across the state with reports from larger counties like Montgomery, Hamilton, and Franklin, etc. Ms. Melissa Humble, Director of Nursing reached out to employers that we work with yearly on flu vaccine to offer to come to them with the Covid vaccine. Liberty National Bank has reached out to us. When the 1st dose vaccine is given at the health department, the insurance will be billed the administration fee as we do with all standard vaccines, there will be no fee to the client. COVID numbers are holding steady with no significant increase. She has offered to brainstorm with Hardin Memorial to come up with some ideas to get people in for the Covid vaccine. We are unsure why we remain in the red on the Alert map, this will be looked at further. We meet the indicators to be orange. We wanted to thank the Kenton Times for doing a nice article about vaccines.

Ms. Keller brought an award and letter to the meeting from Bowling Green State University to thank Public Health workers. She read the letter to the meeting attendees. There is a nice, framed award to be placed in the Health Department.

Help Me Grow visits are now either virtual or in person, which will be a benefit to us. Our clients like in person meetings rather than virtual, the virtual visits did not go well. The age is now allowed up to 5 years of age for clients instead of 3 years. Ms. Melissa Humble still has to get her supervisor certificate before she can do in person visits. Cindy has 3 families that are doing well.

Ms. Keller stated that regular Thursday immunization vaccine clinics were started April 1, 2021.

Data from Ms. Rebecca Terry's Doctorate project was presented. Ms. Keller provided a review of the information and conclusions from the project reports. The Kenton Hardin Health Department will utilize the information in this report moving forward with Strategic Planning. Overall, the data from this project will be useful in moving forward in meeting the Kenton Hardin Health Department's Mission and Vision.

Disease Report was reviewed and Ms. Keller said that Typhus Fever report was received after the current report was issued. This is from a bite from an infected flea. This will show on next month's report.

Accreditation-

Kelsey and I are working diligently on addressing the documents. It is a slow cumbersome process. Although we can pull out newer documents for some of the domains and standards, many still require we go back for now more than 5 years to find replacement documentation or additional documentation.

Strategic plan- No updates.

2.04 Deputy Health Commissioner

Dr. James Canterbury reported that he has been in touch with providers like Meade Johnson and Enfamil seeking samples, Coupons for children's vaccine clinics to give out, maybe diapers and teething rings. Has worked on team building with staff and taking the emergency phone once a month. Hoping also to get Huggies diapers for babies.

He has been contacting Mayors to see if there is anything they are having issues with. He has also completed a class on the Sunshine Laws. Working with Mr. Risner on a grant called One Ohio. Dr. Canterbury said he is putting more hours in than part time. He would like to have 30 – 32 hours per week to have enough hours to learn the job of Health Commissioner. He has reached out to other health commissioners to have some direction in taking on the Health Commissioner role next year. Health Commissioner, Ms. Keller has been busy with accreditation and has not had time to teach him the information he needs know as she plans to retire January 1, 2022. The board did not decide anything at this meeting. Ms. Angela Aaron asked about taking the Health Commissioner University classes through AOHC (Association of Ohio Health Commissioners) to see if it is possible for him to attend, Dr. Canterbury did say that he had been in contact with Beth Bickford at AOHC and it would be later in the year.

2.05 Emergency Preparedness

Mr. Kevin Risner gave his monthly report, he is continuing to work on FY21 PHEP deliverables. Most deliverables this year are related to COVID response activities.

COVID vaccination clinics are continuing at the Hardin County Fairground on Mondays to finish up 2nd dose shots.

The Health Department received information about a new grant from ODOT that will provide funds for providing transportation to Covid vaccination clinics. Hardin County will access up to \$19,353.00 for the project with the funds flowing through KHHD. The Board of Health was asked to approve an Authorizing Resolution that names Mr. Kevin Risner as the Point of Contact to represent KHHD for the management of this grant. A Motion was made by Ms. Marty Gray to approve the Resolution for the ODOT Grant and seconded by Ms. Jamie Hunsicker. The motion passed with a majority roll call vote.

Mr. Risner also presented 2 MOU's (Memorandum of Understanding) for Ambustat disinfecting fogger equipment to be placed under the supervision of Jackson Forest Ambulance district and one for Midwest Transportation Group, LLC, d.b.a. Kenton Taxi. A motion was made by Ms. Jamie Hunsicker to approve the MOU with Jackson Forest Ambulance District and seconded by Ms. Marty Gray. The motion passed with a majority roll call vote. A motion was made to approve the MOU with Midwest Transportation Group, LLC by Ms. Jamie Hunsicker and seconded by Ms. Marty Gray. The motion passed with a majority roll call vote.

A 3rd bullet proof facility transaction window is needed for the front office to accommodate the Volunteer Coordinator. Ms. Tia Hamilton was introduced to the Board of Health members and public at the meeting. Her desk is in the front office and she will need to talk to volunteers thru a window as they come into see her. The window would cost approximately \$1,500 to \$2,000. Ms. Keller said there should be a PEP grant to cover some of the cost. The board did not approve this at the time of the meeting and will discuss the matter in the future after it is cleared with the County Commissioners and wait to see if a grant can be obtained. Mr. Risner reported that the MRC (Medical Reserve Corps.) Hardin County Unit, under the guidance of KHHD, was de-activated

during 2020 due to low volunteer numbers and limited time to manage the program. Ms. Tia Hamilton was hired with funds made available through a Public Health Emergency Preparedness (PHEP) deliverable. She joined our staff as a contracted employee. We are in the process of seeking re-activation of the MRC unit and Ms. Hamilton will be leading an effort to recruit new volunteers and to explore new opportunity for Hardin County MRC activities.

KHHD continues to provide Narcan to local law enforcement agencies.

Mr. Risner has been accepted into a 36-hour online MS in an Epidemiology program at Kent State University. The total tuition cost for the program is approximately \$22,000 (\$695 per credit hour). This is dependent upon securing financial assistance. This will increase his value to KHHD.

2.06 Public Relations / PIO

Ms. Kelsey Ralston stated that the Ohio Buckles Buckeyes car seats are being distributed as they come in at this time. If she has a group that needs them, she will reach out to her regional coordinator, she has done this before to help as she does not have time because she is devoting most of her time to accreditation. There is still a large supply of seats in storage at Hardin Hills and there is another shipment due in May.

Facebook continues to be mostly focused on COVID and vaccine efforts. She has branched out with some other posts (National Public Health Week and Volunteer Week). She is currently working on posts about childhood immunization clinics. There was a picture taken of a parent in the clinic with their child for vaccines.

Accreditation resubmission is moving along. I know we both are doing our best to get these reviewed and resubmitted We have 82 total flagged standards (some have multiple examples) including one with questions. As of April 23, 2021, 45 of those documents have been completed and are ready to resubmit. As of April 30, 2021, there are still 30 days left on the extension. An evaluation will be completed in the middle of May to determine if there will need to be additional time for a resubmission.

2.07 Vital Statistics

The vital statistics report for March 2021 was given to the board - 111 Certified death were certificates issued, 29 Death Certificates were filed. In addition, 166 certified copies of birth certificates were issued, 8 birth verifications for government offices were made and 3 home birth was filed.

2.08 Administrative/Financial

Ms. Dionne Staley gave the Financial Report for March 2021

Purchase Order needs Approved and Signed:

E000-E08 \$1,100.00 PEP Liability Insurance

A motion to approve the purchase order was made by Ms. Marty Gray and seconded by Ms. Jeryl Kissling. The motion passed with a majority roll call vote.

Appropriation Needs Approved and Signed:

E000-E08 \$1,100.00

A motion to approve the appropriation was made by Mr. Chase Doll and seconded by Ms. Jamie Hunsicker. The motion passed with a majority roll call vote.

3.0 Board Continuing Education

4.0 Old Business

None

5.0 New Business

In honor of National Public Health Week, the Board of Health brought in Subway for the employees, it was very appreciated.

6.0 Anniversary/Employee Recognition

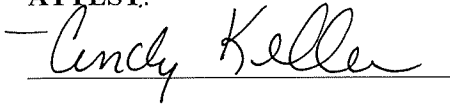
Environmental Director, Mr. Shane Lotts was recognized for his years of service to the Health Department.

7.0 Board President

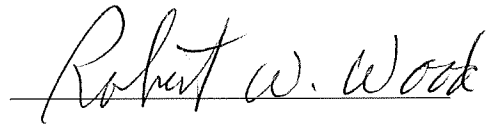
8.0 Adjournment

As there was no further business, Ms. Marty Gray made a motion to adjourn the meeting. Ms. Jamie Hunsicker second the motion. The motion passed with a majority roll call vote. The meeting was adjourned at 6pm. The next meeting will be May 25, 2021 at 5:00 pm.

ATTEST:



Ms. Cindy Keller, MSN, RN
Health Commissioner



Mr. Robert Wood
Board President