

The Kenton-Hardin General District Health board met in regular session at 5:00 p.m. on Tuesday, August 24, 2021. The following board members were present: Ms. Jeryl Kissling, Mr. Robert Wood, Ms. Marty Gray, Ms. Angela Aaron, and Mr. Roger Crates, Ms. Jamie Hunsicker, and Mr. Chase Doll. Employees present: Ms. Melissa Humble, Mr. Derek Dunson, Mr. Kevin Risner, Ms. Kelsey Ralston, Ms. Jennifer Newland and Mr. Shane Lotts. Guests present: Kenton Times reporter Mr. Dan Robinson, Township trustee Daryl Flowers, Hardin County Commissioner Mr. Fred Rush, and Kenton City Mayor Lynn Webb.

**1.0 Convention**

**1.01 Call to Order**

President, Mr. Robert Wood called the meeting to order at 5:00 pm.

**1.02 Pledge of Allegiance**

**1.03 Acceptance of Agenda**

**1.04 Approval of Minutes**

After review Ms. Angela Aaron made the motion to approve the July 27, 2021, minutes. Mr. Roger Crates second the motion. Ms. Jamie Hunsicker and Mr. Chase Doll abstained; they did not attend the meeting. The motion passed with a majority roll call vote.

**2.0 Committee Reports**

**2.01 Sanitarian/Environmental**

Mr. Shane Lotts, Environmental Director reported in the agenda, that he performed 4 Site Inspections and 4 well permits, 7 – 12-month sewage inspections, 5 sewage system final inspections and 2 pool inspections and 2 campground inspections.

There is an EPA project for a septic tank replacement that has one bid from Gary Lugibihl Excavating for \$4,350 for Jean Coleman at 17524 State Route 81, Forest. The board members were given the bid to review. Ms. Jeryl Kissling made the motion to accept the bid received. Ms. Jamie Hunsicker second the motion. The motion passed with a majority roll call vote.

The Dudley Township Trustees and the Hardin County Prosecutor's office requested an inspection at 14771 County Road 209, Kenton owned by Mr. John Bennett. Mr. Lotts gave a letter of opinion.

Mr. Derek Dunson gave his report. He performed 31 routine food inspections, 2 partial food facility plan reviews, 1 Mobile food business pre licensing inspection (Jaegers). 2 pre-licensing food inspections, 3 Temporary food license inspections. Mr. Dunson collected 2 water samples for bacteria testing. Completed 1 private water well permit. 1 Cat and 6 dog bites were reported.

**2.02 Nursing**

Nursing Director, Ms. Melissa Humble stated that the vaccine clinics on Thursdays are becoming very busy with children's vaccines. We are also offering the Covid vaccine at that time.

She stated that the flu clinics are being scheduled for this fall. There will be a clinic at the Hardin County Fair on Senior Citizen's Day, Friday, September 10 at the resting tent. There will also be a drive thru clinic on Saturday, October 2, 9am to Noon. She has also sent out letters about scheduling flu shots to the local businesses to have the health department nurses go to give staff their flu shot.

Ms. Humble said she recently submitted The Annual Report for Help Me Grow and we had a better year than expected.

### **2.03 Health Commissioner**

Health Commissioner, Ms. Cindy Keller's report was given. Covid vaccine rates for Hardin County are at 33%. Rate of spread is 77<sup>th</sup> out of 88 counties and the lowest rate of spread compared to all the surrounding counties (that share a border with us). Hardin County does remain to be the lowest in our area but in comparison, Allen and Logan are at around 36%. The remaining counties fall somewhere between 40% and 44%.

CDC Public health Workforce Grant has been submitted. I have included the Memo that was sent so you can see what is included. I do want to share that although they tie much of this to COVID, we were told on the calls that we were not to let that ties our hands on what we need. Dionne and I worked on the budget/application which had to be submitted on August 13<sup>th</sup>. We literally had less than 2 weeks from when we were notified of this funding, and one week following the information call to get this submitted. This grant runs from September 1, 2021, through to June 30, 2023. It is to enhance the workforce and to hire needed positions. It is to support retention and growth of the public health workforce. It will be very useful as we move forward with the changes that we already know we have coming up. This information was shared with the County Commissioners. Every county (113 counties) were told to apply. We will all get a base of \$60,000 and then a per population amount. Hardin will get \$120,000 for a total of \$180,000.00. This will run through Union County as does the PHEP grant.

#### **Accreditation**

Ms. Kelsey Ralston will report more of the details in her report.

#### **Strategic plan**

The Strategic Planning subcommittee is moving forward with identifying Priorities. All priorities have been identified. Objectives and activities are being put into the template. The committee will hopefully be able to share this information with the full board. If not, it will be emailed out to the full board for review. We are hoping to come to the September BOH meeting to get approval for the new strategic plan.

#### **BOH Training**

A link has been sent to you for your first training. This is 51:55 training, so will count for 4 or your 15-minute trainings. After completion of this you will only need 2 additional, 15-minute trainings. We allowed 30 minutes for the Disease Reporting presentation that Mary provide annually to you. Please email me when completed so I can put your certificate of completion in you file.

### **2.04 Emergency Preparedness**

Mr. Kevin Risner PHEP coordinator said that the FY22 PHEP deliverables have now begun.

He stated that he is still supplying Narcan to local law enforcement agencies.

Mr. Risner said he is preparing for the first Hardin County Healthcare Coalition meeting of the new fiscal year.

The MRC (Medical Reserve Corps.) efforts continue toward re-activation of the Hardin County MRC unit, Ms. Tia Hamilton is leading that effort.

### **2.05 Public Relations / PIO**

Ms. Kelsey Ralston reported that the Ohio Buckles Buckeyes car seat check was successful, there were 4 individuals that came to get their car seats checked and she was able to give one seat out to an individual who attended. She spoke to her regional coordinator about doing another event next Spring/Summer and including working with WIC. We will continue to work on the details for the future.

All information for accreditation that was required to be submitted for the site visit was done, we did send out invitations to the community partners, and as of last Monday had 5 that were able to attend. They ask for 5-10 so

we are hoping to hear from at least a few more prior to the visit. The site visit is still scheduled for September 1 – 3, 2021.

Performance Management – We have in addition to the PHEP sheet we have a base for the Help Me Grow program, Project DAWN, and the first responder Naloxone program. We still need to set goals for additional program sheets for development.

Ms. Ralston did get some messaging out on the radio for the next two weeks about the COVID vaccine clinic on Wednesday afternoon at the fair booth, as well as the flu shot clinic that we offer on Friday during senior day at the rest tent. She will be working on social images and posters for the two events as well to have at the booth. She will be working with Ms. Melissa Humble to get a poster completed on our drive thru clinic as well.

A donation was discussed for anyone getting a Covid vaccine at the fair, then once they got the second vaccine, there would be a donation made to the Hardin County Fair Board. There was a financial statement given from the finance person stating that there was enough money for this. Ms. Jamie Hunsicker stated that she feels this isn't a good idea. Ms. Jeryl Kissling felt this wouldn't be enough to get people to get vaccinated. No motion was made.

## **2.06 Vital Statistics**

Registrar, Ms. Jackie Prater submitted the vital statistics report for July 2021. 57 Certified death certificates were issued, 16 Death Certificates were filed. In addition, 135 certified copies of birth certificates were issued, 7 birth verifications for government offices were made and 8 home births was filed.

## **2.07 Administrative/Financial**

Financial Reports for July 2021 were submitted by Ms. Dionne Staley, she stated that the Health Department is looking good financially. In the past 16 months, Covid and Cares Act Funding have covered 65% of the general fund salaries. There are still 2 Covid Grants that do not expire until December 2021.

Purchase Orders need Approved and Signed:

E000-E04 #10051 \$7,500.00 (not increased when the contract was updated to reflect the new wage and increased hours)

E005-L06 #10076 \$35.00 (software fee increase)

Ms. Marty Gray made a motion to approve the Purchase orders. Ms. Angela Aaron seconded the motion. The motion passed with a majority roll call vote.

Appropriations need approved:

E000-E04 General Fiscal Officer \$5,500.00 (already have \$2,000 unencumbered)

Transfer \$10.00 from E005-L07 Swimming Pool Contingencies into E005-L06 Swimming Pool Supplies (already have \$25 unencumbered)

Ms. Jeryl Kissling made a motion to approve the Appropriations. Ms. Marty Gray seconded the motion. The motion passed with a majority roll call vote.

Mr. Chase Doll stated that he would like more clarification regarding better explanations about line items for future meetings.

## **3.0 Board Continuing Education**

Health Commissioner, Ms. Cindy Keller had information about this in her report.

**4.0 Old Business**

County Commissioner, Mr. Fred Rush reported that there was discussion regarding sanitation for smaller communities from last month's meeting. Mr. Rush received information about grant funding regarding the Ohio Wastewater Association program that Governor DeWine signed. Mr. Shane Lotts was asked to contact Mr. Mark Doll with Regional Planning. He stated that the CHIP program would maybe an option for some homeowners with failing systems.

**5.0 New Business**

**6.0 Anniversary/Employee Recognition - None**

**7.0 Board President**

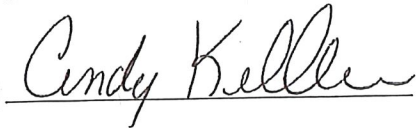
Ms. Marty Gray made the motion to go into closed session at 5:30 pm to discuss personnel. Ms. Angela Aaron second to motion. The motion passed with a majority roll call vote.

The Board came out of closed session at 6:31pm. with no action taken.

**8.0 Adjournment**

As there was no further business, Ms. Jeryl Kissling made a motion to adjourn the meeting. Ms. Marty Gray second the motion. The motion passed with a majority roll call vote. The meeting was adjourned at 6:31 pm. The next meeting will be September 28, 2021, at 5:00 pm.

ATTEST:



Ms. Cindy Keller, MSN, RN  
Health Commissioner



Mr. Robert Wood  
Board President