

The Kenton-Hardin General District Health board met in regular session at 5:00 p.m. on Tuesday, July 27, 2021. The following board members all present: Ms. Jeryl Kissling, Mr. Robert Wood, Ms. Marty Gray, Dr. Larry Oates, Ms. Angela Aaron, and Mr. Roger Crates. Employees present: Ms. Cindy Keller, Ms. Melissa Humble, Mr. Kevin Risner, Ms. Kelsey Ralston, Ms. Jackie Prater, Mr. Shane Lotts. Guests present: Kenton Times reporter Mr. Dan Robinson, Township trustee Daryl Flowers, Hardin County Commissioner Mr. Fred Rush.

1.0 Convention

1.01 Call to Order

President, Mr. Robert Wood called the meeting to order at 5:00 pm.

1.02 Pledge of Allegiance

1.03 Acceptance of Agenda

1.04 Approval of Minutes

After review Dr. Larry Oates made the motion to approve the June 22, 2021, minutes. Ms. Marty Gray second the motion. The motion passed with a majority roll call vote.

2.0 Committee Reports

2.01 Sanitarian/Environmental

Mr. Shane Lotts, Environmental Director reported in the agenda, that he performed 3 Site Inspections and 5 well permits, 3 – 12-month sewage inspections, 3 sewage system final inspections and 2 campground inspections.

Mr. Lotts looked at the health conditions inside and outside of a property located at 330 S. Main St., Dunkirk per Hardin County Children Services request. He also looked at a property at 12519 SR 701, Kenton, for Blanchard Township for possible cleanup.

12511 Barbara Drive, Kenton, owned by Lynda Zaring. The Health Board condemned this property on June 30, 2021, until such a time that the electric and water is restored. There have been complaints after the condemnation that people were still on the property. This was found to be true and they were asked to leave immediately. No activity has been reported since.

Mr. Lotts stated that recently the department has been involved with septic failures in small unsewered communities like Patterson (which resulted in a home being condemned) and Foraker where the home doesn't have land for replacement of the sewage system. He also presented an email sent to Ohio EPA and Ohio Revised Code section 6117.34 regarding the Board of Health Processes for remediation of small unsewered community issues. He advised the Health Board that Ohio EPA only gets involved in these issues if the Board, by resolution, asks them to investigate and act on the County Commissioners for a remedy should nuisance situations continue to occur. If there would be no resolution, the health department would continue to address each problem on an individual basis, which could include condemning the property involved. It was stated that these problems have been a concern for many years. It should not be ignored anymore. County Commissioner, Fred Rush stated that the county would look into the situation and discuss it with the Health Department. Mr. Lotts will contact EPA to find out the language needed for this resolution.

Mr. Derek Dunson's report was given. He performed 21 routine food inspections. 2 food facility plan reviews, 3 Mobile food business plan reviews, 2 Mobile Concession Pre-Licensing inspections. 3-30 Day food facility inspections, 3 Temporary food license inspections. Mr. Dunson collected 12 water samples for bacteria testing.

Completed 2 private water well permits. 3 Cat and 10 dog bites were reported. 1 cat was tested for rabies and tested negative.

Mr. Dunson posted a condemned sign at 12511 Barbara Drive, Kenton on June 30, 2021. He also had several complaints that the tenants did not leave. Further investigation found that the people that were living in house, now had been camped out in the back yard. He spoke with them, and they have since relocated off the property.

2.02 Nursing

Nursing Director, Ms. Melissa Humble stated that the vaccine clinics on Thursdays are seeing an increase in patients and also at the Ada Immunization Clinic heading into the school year.

She said that she is working on the Annual Report for Help Me Grow Parents as Teachers which is due on August 15, 2021.

Covid Clinics are slowing down quite a bit, we are still giving Covid Vaccines on Wednesdays. The Health Department will be giving Covid vaccines at the Hardin County Fair on Wednesday, September 8, 2021 at our booth.

2.03 Health Commissioner

Ms. Cindy Keller gave her report on the COVID vaccine, the county rates are at 32%.

Ms. Keller said that a Performance Management program, Airtable that Ms. Kelsey Ralston has been working with is ready and the PHEP Grant is complete in it.

She presented for approval, an updated contract for Dr. Lawrence Kuk as backup Medical Director.

Accreditation

Site visit dates have been set. Ms. Kelsey Ralston will report more of the details.

Strategic plan

The strategic planning sub-committee is moving forward with identifying Priorities. An internal SWOT will be completed tomorrow, July 28, 2021. They are currently working on identifying a financial priority. The Health Department Staff will be meeting this week to also start looking at Priorities tied to the CHIP. A Strategic Plan template that is user friendly has been chosen. The Sub-Committee will be bringing Priorities to the full Board of Health for input, revision and approval.

A tentative Board of Health training schedule was given to each board member. There is a link to a De Beaumont Training that we are going to try to get to each board member. It is a 45minute training which will allow you to take 3 of the trainings off this schedule. Kent State has sent a link for Board of Health Trainings also.

CDC update, if you are fully vaccinated the breakthrough rate is only 13%. 80% of positives are the Delta Variant. She is still having the Monday calls with Governor DeWine. Wednesday COVID vaccine clinics are still being held at the office.

There are no mandates for schools, they have to put policy into place themselves. They have been working on it to put something in place for this coming school year. Ms. Keller stated that the Health Department will be helpful in any way we can.

Ms. Keller got an email invite to health commissioners and spouses to a summer picnic with the Governor and she plans on going.

She presented the June Communicable Disease Report for Hardin County and there were no questions.

2.04 Emergency Preparedness

Mr. Kevin Risner PHEP coordinator said that the FY22 PHEP deliverables have now begun.

Mr. Risner presented several contracts, the first on being a contract with Union County Health Department for services related to the vaccine needs (VN21) COVID grant. The contract has a value of \$20,000.00 to be paid to KHHD upon completion of grant deliverables. The contract needs to have Board approval. Ms. Marty Gray made to motion to approve the VN21 Grant, Ms. Jeryl Kissling second the motion. The motion passed with a majority roll call vote.

A second contract was presented with Union County Health Department for Epidemiological Services. The Contract stipulates that KDDH will pay UCHD the amount of \$17,490.00 for Epi services during the current fiscal year already begun on July 1, 2021. The contract requires Board approval. Ms. Jeryl Kissling motioned to approve the contract for Epidemiological Services. Ms. Angela Aaron seconded the motion. The motion passed with a majority roll call vote.

The third contract was presented with Union County Health Department for the Public Health Emergency Preparedness (PHEP FY22) grant for the new fiscal year already begun July 1, 2021. The contract has a potential value of \$56,532.65 to be paid to KHHD upon the successful completion of various grant deliverables. The contract requires Board approval. Ms. Jeryl Kissling made a motion to approve the PHEP FY22 grant contract. Dr. Larry Oates seconded the motion. The motion passed with a majority roll call vote.

He stated that he is still supplying Narcan to local law enforcement agencies.

Mr. Risner presented a fourth contract from the Central Ohio Trauma System to serve as the home agency for the Hardin County Healthcare Coalition. The contract is for the new fiscal year already begun July 1, 2021. The contract will provide for \$7,000.00 to be paid to the local Healthcare Coalition, with the funds being administered locally by KHHD, for the successful completion of various contract deliverables. Ms. Marty Gray made a motion to approve this contract. Ms. Jeryl Kissling seconded the motion. The motion passed with a majority roll call vote.

The MRC (Medical Reserve Corps.) efforts continue toward re-activation of the Hardin County MRC unit, Ms. Tia Hamilton is leading that effort.

He also brought to the Board of Health a proposal to purchase 3 insurance card scanners and 3 signature pads for the program used for the EMR program used in the Health Department with a total cost of \$5,310.00. Ms. Jeryl Kissling motioned to approve this purchase using COVID funds. Ms. Marty Gray seconded to motion. The motion passed with a majority roll call vote.

2.05 Public Relations / PIO

Ms. Kelsey Ralston presented a flyer for the Ohio Buckles Buckeye's event on August 7, 2021. We will be sharing this with WIC, Heartbeat of Hardin County and Hardin County JFS. Ms. Ralston said that an instructor and regional coordinator will be able to check the seats so that she can get recertified by September.

Accreditation site visit dates have been set for September 1-3, 2021. These will be ½ day virtual meetings with the site visitors. This will allow us to finish the process prior to the Hardin County Fair set up. Members of the governing body will be needed to be present for a day, as well as some of our community partners. We are working on invites to those community partners we feel it will be an asset to our visit and will be sending out the email invitations.

The Performance Management tool has been set up for the current PHEP grant cycle. Working along with Ms. Keller and the directors to get a few more program related sheets ready for the site visit. Currently looking at Help Me Grow, Community Project Dawn, and still determining a good environmental program to begin working on.

She also stated that planning has begun for the Hardin County Fair in utilizing our partnership to get some joint messaging out in the community prior to the fair. I personally would like to thank the fair board for their continued partnership and collaborative efforts for keeping the health of our community a priority.

Ms. Ralston said that the Health Department continues to expand the social media presence to include other services and other areas of health education. Last month she was able to go to the Cloverbuds 4-H group meeting and this month our nurses were able to attend the open house for Blanchard Place, this has been a renewing experience to be able to immerse ourselves in the community in a positive way.

2.06 Vital Statistics

The vital statistics report for June 2021 was given to the board by Registrar, Ms. Jackie Prater, 95 Certified death certificates were issued, 23 Death Certificates were filed. In addition, 137 certified copies of birth certificates were issued, 5 birth verifications for government offices were made and 5 home births was filed.

2.07 Administrative/Financial

Financial Reports for June 2021

Purchase Orders need Approved and Signed:

E001-G02 #10060 \$500.00

E003-J02 #10066 \$2,000.00

E000-E21 #10431 \$500.00

Ms. Jeryl Kissling made a motion to approve the Purchase orders. Ms. Angela Aaron seconded the motion. The motion passed with a majority roll call vote.

Appropriations need approved:

E003-J02 Private Water Systems- Remittance State

E000-E21 Employee Appreciation

Ms. Jeryl Kissling made a motion to approve the Appropriations. Ms. Marty Gray seconded the motion. The motion passed with a majority roll call vote.

3.0 Board Continuing Education

Health Commissioner, Ms. Cindy Keller gave information about this in her report.

4.0 Old Business

County Commissioner, Mr. Fred Rush reported that the Phase 1 of the Solar and Wind Projects are final and are at the Ohio Power Board for approval. Phase 2 Solar has been started and is a 150-watt facility. Public meeting was held for Phase 3 and would start in 2023.

5.0 New Business

County Commissioner, Mr. Fred Rush reported that there will be a meeting Thursday evening to explain The American Rescue Plan and how money to the townships will be reallocated and that townships need to reapply by September 3, 2021. He also asked the Health Board if there is any news on hiring a new candidate for Health Commissioner?

6.0 Anniversary/Employee Recognition

3 Anniversaries were recognized, Jackie Prater, Cindy Keller, and Kevin Risner.

7.0 Board President

Ms. Marty Gray made the motion to go into closed session at 6:00 pm to discuss personnel. Ms. Angela Aaron second to motion. The motion passed with a majority roll call vote.

The Board came out of closed session at 6:45 pm.

A motion was made by Ms. Marty Gray to hire a temporary part time RN. Ms. Jeryl Kissling second the motion. The motion passed with a majority roll call vote.

A motion was made by Ms. Marty Gray to approve FMLA for Tracie Marshall RN. Ms. Jeryl Kissling seconded the motion. The motion passed with a majority roll call vote.

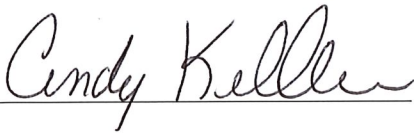
A motion was made by Ms. Marty Gray to allow Ms. Jackie Prater to reduce to 30.5 hours per week instead of 35.5 hours. Ms. Jeryl Kissling second the motion. The motion passed with a majority roll call vote.

A motion was made by Ms. Marty Gray to approve the contract for Dr. Lawrence Kuk as back up Medical Director with revisions. Ms. Jeryl Kissling seconded the motion. The motion passed with a majority roll call vote.

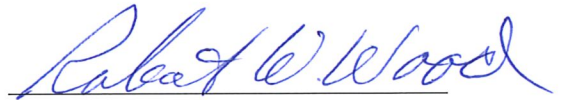
8.0 Adjournment

As there was no further business, Ms. Marty Gray made a motion to adjourn the meeting. Ms. Jeryl Kissling second the motion. The motion passed with a majority roll call vote. The meeting was adjourned at 6:50 pm. The next meeting will be August 24, 2021, at 5:00 pm.

ATTEST:



Ms. Cindy Keller, MSN, RN
Health Commissioner



Mr. Robert Wood
Board President