

The Kenton-Hardin General District Health board met in regular session at 5:00 p.m. on Tuesday, March 23, 2021. The following board members all present by WebEx; Ms. Jeryl Kissling, Ms. Jamie Hunsicker, Mr. Robert Wood, Ms. Marty Gray, Dr. Larry Oates, and Ms. Angela Aaron, Mr. Chase Doll. Employees present by WebEx; Ms. Cindy Keller, Dr. James Canterbury, Mr. Kevin Risner, Ms. Kelsey Ralston, Ms. Dionne Staley, Ms. Jackie Prater, Mr. Shane Lotts, Mr. Derek Dunson. Guests present by WebEx; County Commissioner Mr. Fred Rush, Kenton Times reporter Mr. Dan Robinson, Kenton City Mayor Lynn Webb, Township trustee Daryl Flowers, WKTN Tom Nesbitt, Union County Epidemiologists Mary Merriman and Kate Wright.

## **1.0 Convention**

### **1.01 Call to Order**

President, Mr. Robert Wood called the meeting to order at 5:00 pm.

### **1.02 Pledge of Allegiance**

### **1.03 Acceptance of Agenda**

### **1.04 Approval of Minutes**

After review Ms. Angela Aaron made the motion to approve the January 26, 2021 minutes. Ms. Jeryl Kissling second the motion. The motion passed with a majority roll call vote.

## **2.0 Committee Reports**

### **2.01 Sanitarian/Environmental**

Mr. Shane Lotts, Environmental Director reported in the agenda, that he performed 3 Site Inspections. He has spent most of his time working on COVID related activities which included phone calls, emails, onsite investigations and helping with Covid clinics.

Mr. Lotts presented a resolution regarding the Ohio EPA Water Pollution Control Loan Funding agreement. This is completed yearly to receive funding to help qualifying homeowners who may financially need help to replace their sewage systems. Ms. Jamie Hunsicker made the motion to approve the resolution for EPA funding. Ms. Marty Gray seconded the motion. The motion passed with a majority roll call vote.

Mr. Derek Dunson performed 12 routine food inspections, 1 Temporary food application & Inspection (Junior Fair board), 2 sets of Covid 19 health and safety plans with the Hardin County Fair Board for Hardin County Fair Board Consignment Sale event, and Rhinehart United Methodist Women Craft Show event. Approved plans and pre-license inspection for mobile food concession trailer Smokehouse 101. Pre-license inspection for Holbrook Farms Mobile Concessions. Partial food plan review and pre-license inspection for Subway in Ada, He also attended an on-line training through the Ohio Department of Agriculture Food Safety Division on Ohio Exempt Farmers Market and Retail Food Establishment Exemptions on 3-17-21. Collected 7 Water samples to test for bacteria. 1 Bat was packaged, processed, and sent to ODH lab for Rabies testing and found to be Negative. Mr. Lotts and Mr. Dunson investigated a complaint of dead animals being dumped onto a neighbor's property on 3-23-21 at 22583 CR 190, Mt. Victory. He is still fielding phone calls, answering questions and conduct inspections regarding Covid 19 related matters and address those situations accordingly and helping with the Covid clinics.

## **2.02 Nursing**

Director of Nursing Melissa Humble was not able to attend the meeting due to a prior commitment. Ms. Keller gave her report. She stated that the Covid Clinics are going well and at this time the 1<sup>st</sup> shot of Covid is given on Wednesdays at the Fair Grounds and the Second doses are given on Mondays at the Fair Grounds, both clinics are from 12:30 to 2:30pm. As more clinics open up, there are no shows and then nurses have to find arms to put them in. 10 Cribs were delivered today for the Cribs for Kids program and will be distributed to people that most need it. Help Me Grow has gotten 2 referrals. Vaccines for children will begin appointments again on April 1, 2021.

## **2.03 Health Commissioner**

Ms. Cindy Keller said that there will be a J & J Covid vaccine drive thru clinic on Saturday March 27<sup>th</sup>. ODH called to inquire and request that the vaccine be given within 7 days of that call. Ms. Melissa Humble and Mr. Kevin Risner started planning this immediately. There will be a need of additional volunteers. Ms. Keller invited anyone on the BOH who could help and let them know that they would be welcome to assist. Moderna vaccine clinics are going well. On March 29, the vaccine will be open to everyone 18 and over for the Moderna vaccine which that is what the state has been sending.

She stated that SB 22 talks continue. The veto is expected to be supported so that tweaks can be made. The bill as it stands has a significant impact on LHD and BOH ability to investigate and quarantine as needed.

There will be funding meetings with ODH and those Health Commissioners that work on the state Leadership level for funding of the COVID vaccine to the Local Health Departments. Some hospitals are now starting to drop out of providing vaccines. The expectation of LHD providing vaccine clinics without additional funding to cover this process is an unrealistic expectation from the state.

Ms. Keller stated that the COVID numbers are decreasing. We remain higher on the population per 100,000 and hope to see that drop. However, that is going to take time and the data is 2 to 3 weeks behind.

As there will be regular Thursday vaccine clinics opened in April, we needed another clinic room so Ms. Kelsey Ralston will be moving back to the other side of the building and her office will be used for a clinic room.

Ms. Mary Merriman and Ms. Kate Wright Epidemiologists, from the Union County Health Department will provide the Communicable Disease Reports later in the meeting.

Ms. Keller is working with Ms. Dionne Staley to complete the Ohio Profile Performance, State Subsidy, which is annual.

The Health Board Meetings will go back to in person in April 2021.

Ms. Kelsey Ralston and Ms. Keller are working diligently on addressing Accreditation documents. It is a slow cumbersome process. Although we can pull out newer documents for some of the domains and standards, many still require we go back for now more than 5 years to find replacement documentation or additional documentation. Staff is being supportive in allowing us time to work on the documents.

**Strategic plan-** No updates.

## **2.04 Emergency Preparedness**

Mr. Kevin Risner gave his monthly report, he is continuing to work on FY21 PHEP deliverables. Most deliverables this year are related to COVID response activities.

He stated that the CO-21 Grant had approximately \$8,000 added to it.

COVID vaccination clinics are continuing at the Hardin County Fairground. We have a contract proposal with the Hardin County Fair Board to compensate the Fair Board for additional costs incurred by KHHD operating

vaccination clinics at that location, a copy was given to the board members for review. We are asking for a motion for the attached rental agreement to extend to the end of June with the possibility of extending or developing an additional contract for beyond that date. We have been there for 3 months and will probably be there for months to come. They have provided many services. Mr. Risner thanked the Engineer's Office for helping with clinics and the City of Kenton for the masks. Ms. Jeryl Kissling motioned to accept the contract with the Hardin County Fair Board for \$1,000 per month. Ms. Marty Gray seconded the motion. The motion passed with a majority roll call vote.

The Health Department received information about a new grant from ODOT that will provide funds for providing transportation to Covid vaccination clinics. Hardin County will access up to \$2,151,670.00 for the project with the funds flowing through KHHD. It is likely KHHD will funnel whatever amounts of funds are accessed to established transportation providers in the county, Hardin County Council on Aging or maybe Kenton Taxi.

KHHD continues to provide Narcan to local law enforcement agencies.

Mr. Risner is continuing monthly conference call communication with Healthcare Coalition participants to share information and maintain up-to-date information about COVID-19 activities, if any. Currently, there are not significant concerns related to COVID-19.

#### **2.05 Public Relations / PIO**

Ms. Kelsey Ralston stated that she is still working on accreditation documents. She stated that there are 80 or more forms to be resubmitted. At this time we have 23 resubmitted. We have 2 months to finish. She is putting out press releases soon regarding the Covid clinics.

#### **2.07 Vital Statistics**

The vital statistics report for February 2021 was given to the board - 82 Certified death certificates were issued, 25 Death Certificates were filed. In addition, 99 certified copies of birth certificates were issued, 0 birth verifications for government offices were made and 0 home birth was filed.

#### **2.08 Administrative/Financial**

Ms. Dionne Staley gave the Financial Report for February 2021

Purchase Order needs Approved and Signed:  
21-0057 E000-E12 \$20,000.00

A motion to approve the purchase orders was made by Ms. Angela Aaron and seconded by Ms. Marty Gray. The motion passed with a majority roll call vote.

Appropriation Needs Approved and Signed:  
E000-E12 \$20,000.00

A motion to approve the appropriation was made by Dr. Larry Oates and seconded by Ms. Angela Aaron. The motion passed with a majority roll call vote.

#### **3.0 Board Continuing Education**

Epidemiologists Ms. Mary Merriman and Ms. Kate Wright from the Union County Health Department provided the Communicable Disease Reports. Ms. Wright gave the monthly report for February 2021 and Ms. Merriman and gave the BOH 2020 Annual Reportable Disease report and training. She answered any questions from the Health Board members. Ms. Merriman will make sure that all BOH members will have a certificate and it will be placed in each file. Per ORC, Board of Health members are required to have 2 Education Hours each year. This will be the first for this year and Dr. Canterbury is reviewing other Education opportunities for the BOH.

#### **4.0 Old Business**

None

**5.0 New Business**

County Commissioner, Fred Rush stated that the courthouse will be having new windows installed on the south side of the courthouse, the south entrance will be closed for a short time. Then will be finishing on the East side after that. By the end of April, the windows should be finished.

Mayor Lynn Webb said that there are still face masks available. The old McKittrick Hospital will be taken down by August with grant money. She thanked Mr. Shane Lotts for help with the needed assessment.

**6.0 Anniversary/Employee Recognition**

Ms. Melissa Humble was recognized for 5 years of service.

**7.0 Board President**

Mr. Robert Wood Asked Dr. Canterbury, Deputy Health Commissioner if he had anything he would like to say. Dr. Canterbury said he is learning and looking to the future, post Covid. He has been talking with some Mayors in the county to get to know them and their needs. Drug addiction in the county is a real problem.

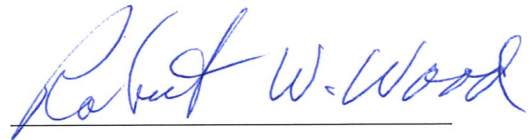
**8.0 Adjournment**

As there was no further business, Ms. Marty Gray made a motion to adjourn the meeting. Ms. Angela Aaron second the motion. The motion passed with a majority roll call vote. The meeting was adjourned at 5:56pm. The next meeting will be April 27, 2021 at 5:00 pm.

ATTEST:



Ms. Cindy Keller, MSN, RN  
Health Commissioner



Mr. Robert Wood  
Board President