

The Kenton-Hardin General District Health board met in regular session at 5:00 p.m. on Tuesday, February 22, 2022. The following board members were present: Mr. Robert Wood, Ms. Jeryl Kissling, Ms. Marty Gray, Ms. Angela Aaron, Mr. Roger Crates and Mr. Chase Doll. Employees present: Ms. Jamie Hunsicker, Mr. Shane Lotts, Ms. Jackie Prater, Ms. Dionne Staley, Ms. Kelsey Ralston, and Mr. Sean Beck. Guests present: Kenton Times reporter, Mr. Dan Robinson, County Commissioner, Mr. Fred Rush and Township trustee Mr. Daryl Flowers.

1.0 Convention

1.01 Call to Order

President, Mr. Robert Wood called the meeting to order at 5:00 pm.

1.02 Pledge of Allegiance

1.03 Acceptance of Agenda

1.04 Approval of Minutes

After review Ms. Marty Gray made a motion to approve the January 25, 2022, minutes. Ms. Angela Aaron second the motion. The motion passed with a majority roll call vote.

2.0 Committee Reports

2.01 Sanitarian/Environmental

Mr. Shane Lotts had a requested a condemnation order for 312 Liberty Street, Ada OH 45810 for no water service. Since then, the property has been vacated.

He also stated that ODA (Ohio Department of Agriculture) has approved our food program and requested a 3-item action plan that has been submitted and approved. ODA sent a letter for corrections to a couple of food policies and he will submit the revised policies to the board for review and approval.

2.01.1 Mr. Derek Dunson's report said that he performed 55 food inspections, 1 partial food facility plan review at Dunkirk Dairy Dream. He collected 2 water samples and had 6 animal bite reports. He went with Mr. Lotts to 312 Liberty St., Ada to post the condemnation order. He also went with Mr. Lotts for a Septic Hauler Inspection.

2.02 Nursing

Nursing Director, Ms. Melissa Humbles' report stated that the Health Department got the Healthy Home Grant for \$10,000 to do outreach work with Head Start to educate families about lead levels and how to prevent high lead levels in their children. The nurses plan on reaching out to the local Physicians and clinics to educate their staff on the importance of checking lead levels in pediatric patients. This grant will also provide a means to purchase education materials, safety supplies and activities for families and children. The health department will also purchase a couple of Hepa Vacuums to lend out to those families with children with high lead levels. On February 9th the nurses went to Head Start and performed lead tests on the students that had not been previously tested. The nurses have been mailing out lead results to families and providing education on what the lead test results mean for their child and family.

Ms. Kelsey Ralston said that she and Ms. Humble will provide a Project Dawn training to the ONU School of Pharmacy.

CMH (Children with Medical Handicaps) Program currently has 156 participants. This month we have received 22 new cases, 33 calls to physicians about current and new participants, and 28 letters of approval have been sent out with a visit request. Ms. Tracie Marshall will be working with Ms. Mindy Schwartz who is the CMH field

nurse case manager, will give a presentation to Job and Family Services at their next staff meeting to educate them on the benefits of the CMH program.

There has been more interest in the Help Me Grow Program recently. There are currently 3 families, Darlene has been assisting with visits so that she can learn more about the program.

Blood Pressure Clinics have been provided free of charge to the community members in at the Council on Aging, the Plaza Inn located in Mt. Victory, and The Dunkirk Library.

Immunization clinics on Thursdays in Kenton have been picking up. Outreach clinics will begin again in March located in the Forest, Dunkirk, and Ada areas.

Covid clinics are remaining about the same with usually 5 – 10 people getting the 1st, 2nd or Booster doses. The nurses have been working with Kenton Nursing and Rehab to get their patients and employees a vaccine or booster doses. Nurse, Ms. Tracie Marshall has been assisting those home bound patients with a vaccine and answering any questions the community might have.

2.03 Health Commissioner

Ms. Jamie Hunsicker presented her report with announcing that Ms. Katy Flinn will be starting her position as Accreditation Coordinator on February 28, 2022.

She is working on the CFR report which is due on April 1, 2022. The Annual Financial Report and the Quality Indicators report are also due on April 1, 2022.

She stated that we are in dyer need of office space for the Accreditation Coordinator at this time. She requested that the Health Board approach the County Commissioners about getting more office space. Privacy is needed for several positions.

Ms. Hunsicker said she is planning to provide an update each month on what is currently happening with the strategic plan as well as what is needed to be worked on in the future. There are 4 priorities that she shared and will be working on. #1 is Project Dawn, #2 is Increase Community Awareness, #3 is to promote KHHD employee satisfaction, improve communications between KHHD staff and BOH to retain employees, #4 is to promote and sustain communications between department, staff, BOH, and the community stakeholders, and #5 KHHD will maintain financial stability to ensure its sustainability and capacity to deliver core public services.

The Communicable Disease report for January 2022 was given with no questions.

2.04 Emergency Preparedness

Mr. Sean Beck, the Emergency Response Coordinator stated that he has been working on deliverables and reports that are due, but nothing new to report to the Health Board.

2.05 Public Relations / PIO

Ohio Buckles Buckeyes car seat program is still on a case-by-case basis.

Ms. Kelsey Ralston stated that she will be working closely with the new Accreditation Coordinator, Ms. Katy Flinn to help with training in addition to what she will need as a new employee. It is her goal to make the transition as easy as possible and help prepare her for the continuing work towards re-accreditation.

She is working on her personal performance management sheet as an example to use to show others how to develop their tracking sheets for the merit evaluation and will also be working with the accreditation coordinator on the strategic planning PM sheets and getting those updated and functioning as they should.

Ms. Ralston is continuing to work on updates for the Website and Social Media channel ideas. She also stated that the Hardin County Fair Board wanted to know if the Health Board would sponsor a golf cart during the upcoming county fair in September. Ms. Jeryl Kissling made a motion to sponsor a golf cart during the 2022 fair for \$200. Ms. Marty Gray second the motion. The motion passed with a majority roll call vote.

2.06 Vital Statistics

Registrar, Ms. Jackie Prater submitted the vital statistics report for January 2022. 84 Certified death certificates were issued, 17 Death Certificates were filed. In addition, 84 certified copies of birth certificates were issued, 8 birth verifications for government offices were made and no home births were filed.

2.07 Administrative/Financial

Ms. Dionne Staley gave the financial reports for January 2022. A motion to approve the 2023 Budget was made by Ms. Jeryl Kissling. Second by Ms. Marty Gray. The motion passed with a majority roll call vote. This will be presented at the Advisory Meeting with the townships, City of Kenton, and villages on March 9, 2022. This funding was discussed, and no changes were made. A motion was made to approve the 2022 Revised Budget by Ms. Jeryl Kissling. Second by Mr. Chase Doll. The motion passed with a majority roll call vote. The remaining and new Covid grants were discussed for funding purposes. 60 -70% of the employee salaries have been supplied by these grants. There was also a patient refund requested for a patient that had originally paid for a vaccine and then the insurance company paid the claim. A motion to approve this refund for \$30 was made by Ms. Jeryl Kissling. Second by Mr. Chase Doll. Ms. Staley also stated that she is working with Quick Books to give more specific detailed reports.

3.0 Board Continuing Education

None discussed.

4.0 Old Business

5.0 New Business

County Commissioner, Mr. Fred Rush presented a packet about the Solar Eclipse April 8, 2024.

6.0 Anniversary/Employee Recognition

The Board of Health thanked Ms. Jennifer Newland for her service to the Health Department with a gift card.

7.0 Board President

Ms. Marty Gray made the motion to go into closed session at 5:25 pm to discuss personnel. Mr. Roger Crates second the motion. The motion passed with a majority roll call vote.

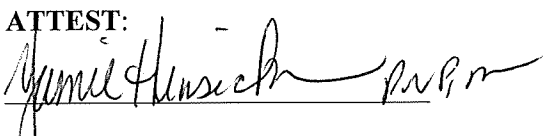
The Board came out of closed session at 6:20 pm with the following motion:

Ms. Marty Gray motioned to allow Mr. Sean Beck to take personal time, sick time and then to be able to work from home for a total of 3 weeks off for the birth of his baby in March 2022. Ms. Jeryl Kissling second to motion. The motion passed with a majority roll call vote.


8.0 Adjournment

As there was no further business, Ms. Jeryl Kissling made a motion to adjourn the meeting. Mr. Roger Crates second the motion. The motion passed with a majority roll call vote. The meeting was adjourned at 6:22 pm. The next meeting will be March 22, 2022, at 5:00 pm.

ATTEST:



Ms. Jamie Hunsicker DNP, RN
Health Commissioner



Mr. Robert Wood
Board President