

The Kenton-Hardin General District Health board met in regular session at 5:00 p.m. on Tuesday, March 22, 2022. The following board members were present: Mr. Robert Wood, Ms. Jeryl Kissling, Ms. Marty Gray, Mr. Roger Crates. Employees present: Ms. Jamie Hunsicker, Mr. Shane Lotts, Ms. Jackie Prater, Ms. Katy Flinn, Ms. Melissa Humble. Guests present: Kenton Times reporter, Mr. Dan Robinson and Township trustee Mr. Daryl Flowers.

1.0 Convention

1.01 Call to Order

President, Mr. Robert Wood called the meeting to order at 5:00 pm.

1.02 Pledge of Allegiance

1.03 Acceptance of Agenda

1.04 Approval of Minutes

After review Mr. Roger Crates made a motion to approve the February 22, 2022, minutes. Ms. Jeryl Kissling second the motion. The motion passed with a majority roll call vote.

2.0 Committee Reports

2.01 Sanitarian/Environmental

Mr. Shane Lotts reported that he completed 11 Food inspections, 3 sewage site inspections, 2 animal bite inspections and 3 well permits.

He also stated that ODA (Ohio Department of Agriculture) has approved our food program and requested a 3-item action plan that has been submitted and approved. ODA sent a letter for corrections to a couple of food policies, and he will submit the revised policies to the board for review and approval. Update: ODA approved the revisions on March 15, 2022.

Mr. Lotts gave a health opinion on the Windy Knoll Apartments in Alger to the Mayor for remedy through their codified ordinances.

He presented a food letter that will be sent to all FSO/RFE locations and a document that will be given for updates to the water sampling guidelines for New Well Permits.

2.01.1 Mr. Derek Dunson's report stated that he performed 29 food inspections, 3 Mobile Food pre-licensing inspections, 1 Food facility pre-licensing inspection (Bama's BBQ). 1 Temporary Food license Inspection, application, plans and review. 2 food facility plans and issued approval letters. He reviewed 1 mobile food unit plan review packet / plans for a new mobile food truck, Smokehouse 101 on wheels. 1 Food vending application and plans for a bulk water machine at Steel Performance Car Wash. He collected 6 water samples and had 7 animal bite reports (1 cat and 1 dog, tested for rabies and both were negative).

2.02 Nursing

Nursing Director, Ms. Melissa Humbles reported that she and Ms. Tracie Marshall have started planning ways that the lead grant funding will be used to help educate the community about high lead levels.

On April 6th the nurses will be going back to Head Start to do more lead testing and they have been mailing out lead results to families and providing education on what the lead test results mean for their child and family.

March 2nd Ms. Kelsey Ralston and Ms. Humble provided a Naloxone training at Ohio Northern University. The training was heard towards those students in the Pharmacy Program, but also had some that were in other degree programs that attended. There were over 75 participants in the training, each student requested a Project Dawn Kit. There were 50 given that evening and more kits were ordered and will be taken to the participants that were there that didn't receive one the night of the training.

Ms. Mindy Schwartz who is the CMH field nurse case manager provided a training to Job and Family Services and Children Services that consisted of what the program provides to families and how to get families enrolled into the program.

There are currently 3 families enrolled in the Help Me Grow Program. 2 more referrals have been received recently and currently being followed up with to provide those families with services.

Blood Pressure Clinics have been provided free of charge to the community members in at the Council on Aging, the Plaza Inn located in Mt. Victory, and The Dunkirk Library.

Immunization clinics on Thursdays in Kenton have been picking up. Outreach clinics have started again this month and are in the Forest, Dunkirk, and Ada areas. Forest and Dunkirk had just a few vaccinations, but Ada had a good turnout, this is typical for this time of year and will pick up in the summer months. Next month we will be adding outreach clinics at the libraries in Ridgeway and Mt. Victory, hoping to reach new families.

Covid clinics are remaining about the same with usually 5 – 10 people come in for a vaccine or Booster dose. The nurses have been working with Kenton Nursing and Rehab to get their patients and employees a vaccine or booster doses. Nurse, Ms. Tracie Marshall has been assisting those home bound patients with a vaccine and answering any questions the community might have.

2.03 Health Commissioner

Ms. Jamie Hunsicker presented her report and introduced Ms. Katy Flinn the new Accreditation Coordinator, she started on February 28, 2022.

She is working on Child Fatality Review and the Annual Financial Reports which are due on April 1, 2022. The Quality Indicators report has been submitted.

She stated that we are in dyer need of office space, the Accreditation Coordinator is sharing an office with her at this time.

AOHC training Health Commissioner University is Scheduled for May 11 – 113, 2022. It will be held online.

Ms. Hunsicker said she is planning to provide an update each month on what is currently happening with the strategic plan as well as what is needed to be worked on in the future. There are 4 priorities that she shared and will be working on. #1 is Project Dawn, #2 is Increase Community Awareness, #3 is to promote KHHD employee satisfaction, improve communications between KHHD staff and BOH to retain employees, #4 is to promote and sustain communications between department, staff, BOH, and the community stakeholders, and #5 KHHD will maintain financial stability to ensure its sustainability and capacity to deliver core public services.

The Communicable Disease report for February 2022 was given with no questions.

2.04 Accreditation Coordinator

Ms. Katy Flinn reported that she has completed most of the new employee trainings. She will be attending the New Employee Training through the Association of Health Commissioners in April 2022. She has reviewed the Strategic Plan and will be learning to use the performance management sheets. She will continue to train with Ms. Kelsey Ralston to prepare our organization for re-accreditation.

2.05 Emergency Preparedness

Mr. Sean Beck, the Emergency Response Coordinator. No Report at this time.

2.06 Public Relations / PIO

Ms. Kelsey Ralston no report at this time.

2.07 Vital Statistics

Registrar, Ms. Jackie Prater submitted the vital statistics report for February 2022. 56 Certified death certificates were issued, 19 Death Certificates were filed. In addition, 94 certified copies of birth certificates were issued, 0 birth verifications for government offices were made and no home births were filed.

2.08 Administrative/Financial

Ms. Dionne Staley, financial reports for February 2022 were given out.

3.0 Board Continuing Education

None discussed.

4.0 Old Business

5.0 New Business

6.0 Anniversary/Employee Recognition

The Board of Health thanked Ms. Melissa Humble for her service to the Health Department with a gift card.

7.0 Board President

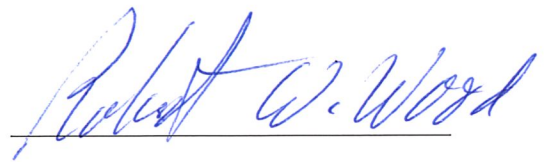
Ms. Jeryl Kissling made the motion to go into closed session at 5:15 pm to discuss personnel. Ms. Marty gray second the motion. The motion passed with a majority roll call vote. The Board came out of closed session at 5:40 pm with no decisions made.

8.0 Adjournment

As there was no further business, Ms. Jeryl Kissling made a motion to adjourn the meeting. Ms. Marty Gray second the motion. The motion passed with a majority roll call vote. The meeting was adjourned at 5:42 pm. The next meeting will be April 26, 2022, at 5:00 pm.

ATTEST:



Ms. Jamie Hunsicker DNP, RN
Health Commissioner

Mr. Robert Wood
Board President