

The Kenton-Hardin General District Health board met in a re-scheduled May 2022 session at 5:00 p.m. on Tuesday, June 7, 2022. The following board members were present: Ms. Jeryl Kissling, Ms. Marty Gray, Mr. Roger Crates and Mr. Chase Doll. Employees present: Mr. Shane Lotts, Mr. Derek Dunson, Ms. Jackie Prater, Ms. Katy Flinn, Ms. Kelsey Ralston, Ms. Dionne Staley and Ms. Melissa Humble. Guests present: Hardin County Commissioner Mr. Fred Rush, Kenton City Mayor Ms. Lynn Webb, Goshen Township trustee Mr. Daryl Flowers and Epidemiologist, Mary Salimbene Merriman.

### 1.0 Convention

#### 1.01 Call to Order

Vice-President, Ms. Jeryl Kissling called the meeting to order at 5:00 pm.

#### 1.02 Pledge of Allegiance

#### 1.03 Acceptance of Agenda

#### 1.04 Approval of Minutes

After review Mr. Roger Crates made a motion to approve the April 26, 2022, minutes. Mr. Chase Doll second the motion. The motion passed with a majority roll call vote.

### 2.0 Committee Reports

#### 2.01 Sanitarian/Environmental

Mr. Shane Lotts reported that he completed 5 sewage site inspections, 7 Well Permits, 3 Campground Inspections, 1 Temporary Food Inspection 2 Animal bites and 1 twelve-month sewage inspection. He has answered numerous calls regarding property transfers and well and septic inspections.

808 Robinson Ave., Kenton had a water shut off notice. Issued a letter regarding renewal of service before May 4, 2022. The water service has been restored as of this meeting.

The Health Board condemned the property at 12511 Barbara Dr., Kenton on June 30, 2021. The occupants left but returned in early 2022. Mr. Lotts stated that he has been working with the Hardin County Prosecutor's office and the mortgage company on mitigating the situation. He has made visits to the property in early March and on April 19, 2022, along with the Hardin County Sheriff's Office to document the outside conditions and to verify that individuals were still occupying the home. A letter was given to the board members that the Prosecutor's office was given regarding the property. It stated that the property is in violation of a condemnation order by the Kenton-Hardin Health Department from June 22, 2021, executed on June 30, 2021. This property is now bank owned and at this time the individuals are out. UPDATE: The home is secured as of May 13, 2022, by the mortgage company. The home is still condemned until electric service is restored to the home.

Mr. Lotts made a request to refund money to Taylor Creek Distilling Corporation, 12617 CR 200, Kenton for a water sample for a new well. The sample was paid at the time of purchase of the well permit. When it was scheduled, it was paid again. Ms. Marty Gray made a motion to refund \$98.90 to Taylor Creek Distilling Corporation. Mr. Chase Doll Second the motion. The motion passed with a majority roll call vote.

He also presented a Variance for a well located at 335 E. Hale St., Ridgeway. The variance is to allow the homeowner not to have to abandon the old well which is encased in a concrete porch and cannot be sealed. All logical means have been explored by the contractor, health department and ODH (Ohio Department of Health).

**2.01.1** Mr. Derek Dunson reported that he performed 8 food inspections, 4 Mobile Food pre-licensing inspections.

He also collected 7 water samples and attended an ODH Residential Water & Sewage quarterly meeting/call.

There were also 4 animal bites this month. One bat tested for rabies, negative result.

## **2.02 Nursing**

Nursing Director, Ms. Melissa Humble reported that nurses, Ms. Tracie Marshall and Ms. Darlene Ellis wrote chalk messages at the Ada Park promoting high lead prevention. They also wrote messages telling people where they can get their children tested for high lead levels and what signs and symptoms to watch for that could indicate a high lead level.

She handed out Narcan 2 kits and provided 2 trainings for Project Dawn.

Help Me Grow Program has a summer reading program that the nurses are planning for an event called Roll and Read which will be held at the Kenton Middle School on August 13, 2022.

Blood Pressure Clinics have been provided free of charge to the community members at the Council on Aging, the Plaza Inn located in Mt. Victory, and The Dunkirk Library.

Immunization clinics have been added at the Library in Alger on May17 and in Mt. Victory May 24, 2022. Ohio Department of Health VFC site visit is June 2, 2022.

Covid clinics are remaining about the same with usually only 4-5 people come in for a vaccine or Booster dose. The nurses are still sending out letters for some people that need them to return to work or school and still answering any questions from community members that call the health department.

She and Ms. Ralston have started the bike program.

## **2.03 Health Commissioner**

Ms. Jamie Hunsicker submitted her report, she was not in attendance.

She attended the AOHC training, Health Commissioner University was May 11 – 113, 2022.

See the attached legal opinion from the Hardin County Prosecutor, Mr. Brad Bailey regarding responsibilities of attaining new space for the health department.

Ms. Hunsicker gave the strategic plan as well as what is needed to be worked on in the future. There are 5 priorities that she shared and will be working on. #1 is Project Dawn, #2 is Increase Community Awareness, #3 is to promote KHHD employee satisfaction, improve communications between KHHD staff and BOH to retain employees, #4 is to promote and sustain communications between department, staff, BOH, and the community stakeholders, and #5 KHHD will maintain financial stability to ensure its sustainability and capacity to deliver core public services.

Ms. Mary Salimbene Merriman, MPH, gave the April 2022 and the 2021 Communicable Disease report.

## **2.04 Accreditation Coordinator**

Ms. Katy Flinn informed the Hospital Council there would be 4 of the county school districts participating (7<sup>th</sup>-12<sup>th</sup> grade students from each school district will participate, as long as their parent/guardian is okay with it), in the OHYES survey. The lesser of the 2 contracts for \$59,550 will be used. A MOU for the school districts, has been approved by the Prosecutor's office. Health Commissioner, Ms. Jamie Hunsicker will sign and then it will be signed by the participating county school superintendents.

More donations have been accepted for the Community Health Assessment and thank you cards sent.

**2.05 Emergency Preparedness**

No report this month. Mr. Sean Beck had a prior engagement this evening.

**2.06 Public Relations / PIO**

Ms. Kelsey Ralston set a date for the WIC Car seat event later in June.

She has been working closely with Ms. Katy Flinn on accreditation. They have been working on the Community Health Assessment (CHA) and Community Health Improvement Plan (CHIP) process and working on a possible CQI project.

She and Ms. Kati Flinn will be attending a Public Health Innovation training on-line for accreditation, it will be for 3 days, 12–5pm.

Ms. Ralston has shared the template for staff personal Performance Management sheets. I have been working to help everyone develop their tracking sheets for the merit evaluation. She is about halfway through the staff on getting sheets developed and tailored to their tracking needs.

Ms. Humble and Ms. Ralston are planning a bike program July 9, 2022, at the Hardin County Fairgrounds. There are 40 spots available. There have been letters sent out for donations to area businesses and organizations to help with funding the program.

**2.07 Vital Statistics**

Registrar, Ms. Jackie Prater submitted the vital statistics report for April 2022. 61 Certified death certificates were issued, 13 Death Certificates were filed. In addition, 125 certified copies of birth certificates were issued, 8 birth verification for government offices and 3 home births were filed.

**2.08 Administrative/Financial**

Ms. Dionne Staley gave the financial reports for April 2022. A Financial Committee meeting was held April 26 and minutes are attached.

**3.0 Board Continuing Education**

Ms. Mary Salimbene Merriman, MPH, gave the April 2022 and the 2021 yearly Communicable Disease report for the Health Board's information.

**4.0 Old Business**

County Commissioner, Mr. Fred Rush reminded everyone of the eclipse coming in 2024. He thanked Mr. Lotts for information indicating what funds will be needed for this event. He also gave a report on what projects will be going on at the Courthouse and the Solar and Wind projects.

**5.0 New Business**

Kenton City Mayor, Ms. Lynn Webb said that she wanted to thank Mr. Lotts and Mr. Dunson for helping with the Quarry campgrounds. She also gave a report on what the plans are for the campgrounds. She said that Shane has looked at 5 houses for the city.

**6.0 Anniversary/Employee Recognition**

The Board of Health thanked Ms. Kelsey Ralston for her service with a gift card.

**7.0 Board President**

Ms. Marty Gray made the motion to go into closed session at 5:33 pm to discuss personnel. Mr. Roger Crates second the motion. The motion passed with a majority roll call vote.

The Board came out of closed session at 6:17 pm with the following motions:

Ms. Marty Gray made a motion to give Ms. Tia Hamilton a \$1.00 raise upon the completion of her probation period. Mr. Chase Doll second the motion. The motion passed with a majority roll call vote.

Ms. Marty Gray made a motion to approve Ms. Tia Hamilton leave of absence without pay. Mr. Chase Doll second the motion. The motion passed with a majority roll call vote.

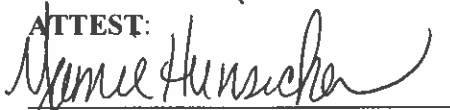
Ms. Marty Gray made a motion to give Mr. Sean Beck a \$1.00 raise upon the completion of his probation period. Mr. Chase Doll second the motion. The motion passed with a majority roll call vote.

Ms. Marty Gray made a motion to allow Ms. Kelsey Ralston's benefit anniversary to be September 21, 2012, for prior service. Mr. Chase Doll second the motion. The motion passed with a majority roll call vote.

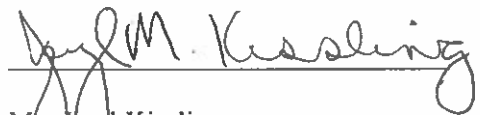
**8.0 Adjournment**

As there was no further business, Ms. Marty Gray made a motion to adjourn the meeting. Mr. Chase Doll second the motion. The motion passed with a majority roll call vote. The meeting was adjourned at 6:19 pm. The next meeting will be June 28, 2022, at 5:00 pm.

ATTEST:



Ms. Jamie Hunsicker DNP, RN  
Health Commissioner



Ms. Jeryl Kissling  
Board Vice-President